

**CITY OF BUCKEYE
AIRPORT ADVISORY BOARD MEETING
JULY 9, 2014
MINUTES**

1. Call to Order/Pledge of Allegiance/Roll Call

Board Member Schwartz called the meeting to order at 6:05 p.m.

Members Present: Board Member Paul Daffinrud, Board Member Steve St. John, Board Member Jeff Schwartz, Alternate Board Member Larry Runge, Council Liaison Brian McAchran(Via Conference Call)

Members Absent: Chairman David Reynolds, Board Member Stan Goldman, Board Member, Board Member Ken Spencer

City Staff Present: Airport Coordinator John McMahon, Management Assistant Nanci Dixon, Administrative Assistant Angela Gomez

2. Comments from the Public.

None.

2a. Introduction and Notice of Resignation.

Mr. McMahon introduced Larry Runge as a new Board Member, and reported that Hank Pasinski had resigned from the board.

3. Minutes.

A motion was made by Board Member Daffinrud and seconded by Board Member St. John to approve the minutes of the May 14, 2014 Airport Advisory Board meeting. Motion passed unanimously.

4. Updated Items

4a. Race to the Runway 2014

Council Liaison McAchran spoke on behalf of the Race for the Runway Committee. Mr. McAchran advised there would be several elements to a Boston Marathon qualifier race which will be held on December 13, 2014 during the Race to the Runway in Buckeye, including a full qualifying marathon, a half marathon and a 5K Fun Run. All races will end at the Buckeye Municipal Airport where there will be a variety of post-race events. Mr. McAchran encouraged the board to participate by volunteering for the Race to the Runway Committee as well as spreading information and encouraging citizens to sign up. Board Member Daffinrud confirmed that the board could participate in a variety of positions, whether to sign up participants, assist at the finish line, provide water distribution at one mile interval water stations or hand out flyers for the Air Fair at the final event. Board Member Daffinrud suggested that the board coordinate one member to act at the liaison for the Race to the Runway Committee for whatever volunteer efforts the board selected to participate in. Board Member Schwartz confirmed that there will be food, beverage and merchant vendors at the finish line festival event and that the Community Services Department would send a meeting invitation to board members.

5. Airport Coordinator Report

Mr. McMahon provided the monthly Airport Operations report to the Board and reported that the Airport Hangar waiting listing had dropped by two applicants. Hangar Alpha 9 has been cleared out that the City has been using for storage which have now been moved to Hanger 1. Hangar Alpha 9 has now been rented out. Fuel Sales have dropped compared to the previous month; weather may be a factor as well as the typical slow summer season. Staff attended the annual planning meeting with the FAA and ADOT on June 18 to discuss Airport improvement projects. One of the projects discussed was the land acquisition to protect future expansion the runway protection zone, which has been in the works since 2008. One of the stipulations from the FAA for the acquisitions was to perform an Environmental Assessment of the airport. ADOT reported that they would not be funding the land acquisition because the land is designated as future development of a Runway Protection Zone. ADOT only funds land purchases for current development. The City will continue to move forward with completion of Environmental Assessment with the FAA, which currently 85% - 90% complete. Staff had also requested a grant last year for an

Environmental Assessment related to water line construction. The FAA advised that funding would not be approved unless there was a simultaneous taxi-way expansion. The FAA has now advised that funding would only be approved if there was a simultaneous development of building space to support the need for water lines, which would be a two year process. Staff is moving ahead with the grading and drainage of the in-field of the runway and taxi-way. A resolution is being brought to Council on August 5 to accept the grant funding which would be approved on August 30, 2014. Environmental results have approved the grading/drainage project.

6. Summer Hiatus for Airport Advisory Board

Mr. McMahon advised that the hiatus schedule change will provide more opportunity for the board to meet prior to the Race to the Runway as well as the 2015 Buckeye Air Fair. A motion was made by Board Member St. John and seconded by Board Member Runge to approve a summer hiatus and reconvene on October 8th, 2014. Motion carried 3 to 1.

7. Comments from Airport Advisory Board

Board Member Paul Daffinrud: Requested a report on the Lauridsen Aviation Museum and their relationship with the City.

Board Member Steve St. John: Inquired if the results Environmental Assessment would expire once completed.

Board Member Larry Runge: Inquired how the Board Members could participate in a volunteer capacity at Race to the Runway.

Board Member Daffinrud: Requested more information from the Race to the Runway Committee for volunteer opportunities.

8. Adjournment

There being no further business to come before the Board, a motion was made by Board Member Paul Daffinrud and seconded by Board Member St. John to adjourn the meeting. Motion passed unanimously and the meeting was adjourned at 6:38pm.

Jeff Schwartz, Board Member

ATTEST:

Nanci Dixon, Management Assistant

I hereby certify that the foregoing minutes are a true and correct copy of the Airport Advisory Board Meeting held on the 9th day of July, 2014. I further certify that a quorum was present.

Nanci Dixon, Management Assistant