

Council Workshop

Council Workshop

Council Workshop

Council Workshop

Council Workshop

PLEASE SILENCE ALL ELECTRONIC COMMUNICATION DEVICES. THANK YOU.

NOTICE OF POSSIBLE QUORUM OF THE CITY OF BUCKEYE PLANNING AND ZONING COMMISSION OR OTHER COUNCIL APPOINTED BOARD: PLEASE NOTE THAT THERE MAY BE A QUORUM PRESENT BUT THERE WILL BE NO VOTING TAKING PLACE BY THE CITY PLANNING AND ZONING COMMISSION OR OTHER COUNCIL APPOINTED BOARD AT THIS MEETING.

CITY OF BUCKEYE
COUNCIL WORKSHOP
APRIL 7, 2015
AGENDA

City Council Chambers
530 E. Monroe Ave.
Buckeye, AZ 85326
3:30 p.m.

Accessibility for all persons with disabilities will be provided upon request. Please telephone your accommodation request (623) 349-6911, 72 hours in advance if you need a sign language interpreter or alternate materials for a visual or hearing impairment.

Members of the City Council will either attend in person or by telephone conference call or video presentation. Items listed may be considered by the Council in any order.

1. **Call to Order/Roll Call**
Council Action: None.

2. **Presentation Regarding the Formation of the White Tank Mountain Conservancy in Order to Preserve, Protect and Promote the White Tank Mountains**
(Estimated Time – 45 Minutes)
Staff Liaison: Robert Wisener, Conservation & Project Manager
District No. All
Council Action: Discussion only.

3. **Presentation and Discussion of the Market Analysis Conducted by Gallagher and Company Regarding Job Classifications**
(Estimated Time – 1 hour and 30 Minutes)
Staff Liaison: Nancy Love, Human Resources Director
District No. All
Council Action: Discussion only.

4. **Adjournment (Anticipated being at approximately 5:45 p.m.)**
Council Action: Motion to adjourn.

Council will break before the Regular Council Meeting - all times stated are estimates.

2

2

2

2

2

**CITY OF BUCKEYE
COUNCIL ACTION REPORT**

MEETING DATE:	<u>April 7, 2015</u>	AGENDA ITEM:	<u>2</u>
DATE PREPARED:	<u>March 9, 2015</u>	DISTRICT NO.:	<u>All</u>
STAFF LIAISON:	<u>Robert Wisener, Conservation & Project Manager</u>	DIRECTOR APPROVAL:	<u>CS</u>
DEPARTMENT:	<u>Community Services Department</u>	FINANCE APPROVAL:	<u>Will not be added w/o both approvals</u>
ACTION TITLE:	<u>White Tank Mountain Conservancy</u>		

WORKSHOP
 SPECIAL
 CONSENT
 NON-CONSENT
 TABLED
 PUBLIC HEARING

RECOMMENDATIONS:

Council to hear a presentation on the White Tank Mountain Conservancy that is forming to preserve, protect and promote the White Tank Mountains.

RELEVANT COUNCIL GOAL:

Goal 3: A Well-Planned Urban Community

SUMMARY

PROJECT DESCRIPTION:

Over the past year, a diverse coalition of partners has been leading the way to establish the White Tank Mountain Conservancy to preserve, protect and promote the mountain range and the abundant resources therein. These partners include the City of Buckeye, DMB Associates, Inc., the Sonoran Institute, Maricopa County Parks and Recreation, the Conservation Alliance of Central Arizona and Westmarc. Many other stakeholders have also been integrally involved in the success of forming the White Tank Mountain Conservancy. In October 2014, a kick-off meeting was held and since that time, leaders have been working to secure the not-for-profit corporation status and developing the business plan for the new organization. The Conservancy is focusing its efforts on five key areas of impact in support of the White Tank Mountains, which include 1) Regional Planning & Partnerships, 2) Stewardship & Volunteerism, 3) Advocacy & Public Policy, 4) Research, Education and Training and 5) Tourism & Public Attraction.

BENEFITS:

The White Tank Mountains Conservancy, similar to the McDowell Sonoran Conservancy in Scottsdale, will provide many added benefits to our mountain range, including advocacy, funding, volunteer hours, etc.

FUTURE ACTION : (Council and Staff)

ATTACHMENTS: ***ADDITIONAL INFORMATION AVAILABLE IN THE OFFICE OF THE CITY CLERK*

FINANCIAL NARRATIVE: N/A

CURRENT FISCAL YEAR TOTAL COST (as reflected in motion)

BUDGETED
 UNBUDGETED FISCAL YEAR BUDGET (check one)
 FY _____

FUND / DEPARTMENT (GL#) _____

**TOWN OF BUCKEYE
COUNCIL ACTION REPORT**

MEETING DATE:	April 7, 2015	AGENDA ITEM:	3
DATE PREPARED:	January 22, 2015	DISTRICT NO.:	All
STAFF LIAISON:	Nancy Love, Human Resources Director	DIRECTOR APPROVAL:	NLL
DEPARTMENT:	Human Resources	FINANCE APPROVAL	N/A
ACTION TITLE:	Market Analysis		<small>Will not be added w/o both approvals</small>
<input checked="" type="checkbox"/> WORKSHOP <input type="checkbox"/> SPECIAL <input type="checkbox"/> CONSENT <input type="checkbox"/> NON-CONSENT <input type="checkbox"/> TABLED <input type="checkbox"/> PUBLIC HEARING			

RECOMMENDATIONS:
Discussion only

RELEVANT COUNCIL GOAL:

Goal No. 7: Responsive and Accountable Government and Effective Public Service

SUMMARY

PROJECT DESCRIPTION:

On June 17, 2014 Council approved entering into an agreement with Gallagher and Company to conduct a Market Analysis of city pay and job classifications. The initial key piece of the Analysis was to gather Council input in order to establish a citywide compensation philosophy, to include identifying our market (comparative cities/towns), our market placement within those comparative cities/towns, and our desired pay system structure. This was accomplished during a workshop held on August 5, 2014.

An overview of the entire scope of this project is as follows:

A classification and compensation study is a systematic review of job content and title (classification) and base pay (compensation). The classification element is concerned with making sure employees are in the correct classification that describes the primary work they do. The pay element is focused on base pay and how that pay compares to the market where we recruit employees from and where employees might go to take a similar position. The pay component also analyzes pay by job responsibilities and requirements for internal equity purposes. In general, the goal of a classification and compensation study is to determine if our pay is externally competitive and internally fair for similar positions.

Several elements make up a comprehensive Market Analysis. Gallagher and Company is providing the following services as well as managing the Analysis from start to finish. Most of these elements have been completed.

- Project Administration – meet with Council and management to establish a compensation philosophy, identify our market (comparative cities/towns), market placement; pay system structure, etc.
- Classification Study – review current job classifications (job descriptions) and employee position description questionnaires (PDQ's), create and recommend new job classifications/descriptions.
- Compensation Study – update and utilize data obtain from City of Tolleson's and Town of Gilbert's recent custom survey's, conduct competitive analysis to determine whether City jobs lead, lag or are consistent with the market, develop a total compensation recommendation, as well as develop a transition plan. Gallagher will update our current pay grade and step structure based on competitive analysis and council directed market placement.
- Project Finalization – provide recommendations on employee communication, train HR and management in the maintenance of the classification and compensation system.

The purpose of this Workshop is to present the findings of the Market Analysis and answer Council questions.

As a reminder, no money has been budgeted to fund the findings of this Market Analysis. However, we believe the information obtained as a result of the Analysis will be beneficial in the following ways:

- Provide Council a thorough understanding of the components of classification and compensation and assist them with establishing a citywide pay philosophy.

- Create Council's desired pay philosophy policy.
- Update job descriptions to accurately reflect the work that is being performed by employees.
- Establish where we are in the market for future Council funding consideration.
- Identify those positions that are clearly under the market, which should be our first priority when funds become available, in order to attract and retain quality employees.
- Provide us with an implementation strategy for when funds become available.

ATTACHMENTS: ***ADDITIONAL INFORMATION AVAILABLE IN THE OFFICE OF THE TOWN CLERK.*

FINANCIAL NARRATIVE:

CURRENT FISCAL YEAR TOTAL COST (as reflected in motion)

BUDGETED UNBUDGETED FISCAL YEAR BUDGET (check one) FY _____

FUND / DEPARTMENT (GL#) _____

Agenda

Agenda

Agenda

Agenda

Agenda

PLEASE SILENCE ALL ELECTRONIC COMMUNICATION DEVICES. THANK YOU.

NOTICE OF POSSIBLE QUORUM OF THE CITY OF BUCKEYE PLANNING AND ZONING COMMISSION OR OTHER COUNCIL APPOINTED BOARD: PLEASE NOTE THAT THERE MAY BE A QUORUM PRESENT BUT THERE WILL BE NO VOTING TAKING PLACE BY THE CITY PLANNING AND ZONING COMMISSION OR OTHER COUNCIL APPOINTED BOARD AT THIS MEETING.

**CITY OF BUCKEYE
REGULAR COUNCIL MEETING AND EXECUTIVE SESSION
APRIL 7, 2015
AGENDA**

**City Council Chambers
530 E. Monroe Ave.
Buckeye, AZ 85326
6:00 p.m.**

Accessibility for all persons with disabilities will be provided upon request. Please telephone your accommodation request (623) 349-6911, 72 hours in advance if you need a sign language interpreter or alternate materials for a visual or hearing impairment.

*Members of the City Council will either attend in person or by telephone conference call or video presentation.
Items listed may be considered by the Council in any order.*

1. Call to Order/Invocation/ Pledge of Allegiance/Roll Call

Council Action: None.

2A. Comments from the Public - Members of the audience may comment on any item of interest.

Council Action: Open Meeting Law does not permit Council discussion of items not specifically on the agenda.

2B. Awards/Presentations/Proclamations

3. Minutes

Council to approve the minutes of the March 3, 2015 Workshop and Regular Council Meeting.

Council Action: Motion to approve.

4. Expenditures

Council to ratify the payment of the accounts payable expenditures made. Copies of invoices are available at City Hall.

Council Action: Motion to ratify.

CONSENT AGENDA ITEMS

Approval of items on the Consent Agenda - All items with an (*) are considered to be routine matters and will be enacted by one motion and vote of the City Council. There will be no separate discussion of these items unless a Councilmember requests, in which event the item will be removed from the consent agenda and considered in its normal sequence.

***5. New Business**

- *5A. Resolution No. 19-15 Approving the Organized Crime Drug Enforcement Task Forces Agreement Between City of Buckeye and the United States Department of Justice Organized Crime Drug Enforcement Task Forces Program Relating to Drug Trafficking Initiative; Authorizing the Police Chief to Execute and Deliver Said Agreement**
Staff Liaison: Larry Hall, Chief of Police
District No. All

Council to adopt Resolution No. 19-15 approving the Organized Crime Drug Enforcement Task Forces (OCDETF) Agreement with the Department of Justice for the Buckeye Police Department's participation in the state level task force on drug trafficking; authorizing the Police Chief to execute and deliver the Agreement.

- *5B. Approval of a Budgeted Spending Authority in an Amount not to Exceed \$400,000 for the Previously Renewed Contract With Layer 8, LLC**
Staff Liaison: Greg Platacz, Information Technology Director
District No. All

Council to approve a budgeted spending authority in an amount not to exceed \$400,000 for the previously renewed contract with Layer 8, LLC, through the term of the contract ending December 2, 2015, to allow for continued services including, but not limited to, installations, special projects, and services for implementation of Enterprise Resource Planning (ERP).

6. Continued / Tabled Items - None

7. Public Hearings / Non-Consent - New Business

- 7A. Public Hearing and Action Application to Amend the Series 10 (Beer & Wine Store) Liquor License (No.10073472) for an Additional Stockholder to Leaf Verde RV Resort, LLC Located at 1500 S. Apache Road in Buckeye**
Staff Liaison: Lucinda Aja, City Clerk
District No. 4

Council to:

1. Open a Public Hearing to hear citizen input regarding the application to amend the Series 10 (Beer & Wine Store) Liquor License (No.10073472) for an additional stockholder added to Leaf Verde RV Resort, LLC Located at 1500 S. Apache Road in Buckeye.
2. Receive Applicant Report.
3. Receive Public Comment.
4. Close Public Hearing.
5. Council to approve the application to amend the Series 10 (Beer & Wine Store) Liquor License (No.10073472) for an additional stockholder added to Leaf Verde RV Resort, LLC Located at 1500 S. Apache Road in Buckeye.

Council Action: Public Hearing and Motion to approve.

7B. Action Ordinance No. 04-15 Amending the City of Buckeye Code, Chapter 13 (Tax Code 2011 Edition), Article IV (Privilege Taxes), Section 13-444, and Adopting a New Section 13-447 Relating to Model City Tax Code Levying a Transient Lodging Tax; Establishing an Effective Date.

**Staff Liaison: Jennifer Rogers, Marketing and Communications Manager
Larry Price, Finance Director**

District No. All

Council to adopt Ordinance No. 04-15 amending the City of Buckeye Code, Chapter 13 (Tax Code 2011 Edition), Article IV (Privilege Taxes), Section 13-444, and adopting a new Section 13-447 relating to model city tax code levying a transient lodging tax; establishing an effective date.

Council Action: Motion to approve.

8. City Manager's Report and Government Relations

Council will receive brief project and program updates from City Manager and his designees

- *Council may ask questions that will be researched and staff will report before and at next meeting*
- *No legal action will be taken at the meeting on matters discussed*
- *Reports may be received on the topics list attached to the agenda*

9. Comments from the Mayor and Council

Mayor and Council may present a brief summary on current events and/or report on any of the Boards and Commissions and other organizations as necessary.

Councilmember Garza:

Councilmember Strauss:
Library Board

Councilmember Hess:
Community Development Advisory Board (CDAC Alternate Member)
Community Services Advisory Board
Main Street Board
Public Safety Retirement Board (Police)
MAG Human Services Coordinating Committee
2014 Human Development Steering Committee

Councilmember McAchran:
Airport Advisory Board
All Faith Board
Southwest Lending Closet
Way Out West (WOW) Coalition
Buckeye Youth Advisory Commission

Councilmember Heustis:
All Faith Board
Planning and Zoning
Public Safety Retirement Board (Fire)

Vice Mayor Orsborn:
Buckeye Pollution Control Corporation
Community Development Advisory Committee (CDAC Regular Member)
Valley Metro RPTA Board
WESTMARC
Greater Phoenix Economic Council (GPEC)

Mayor Meck:
All Faith Board President
Chamber of Commerce Board
MAG Economic Development Committee
MAG Regional Council
MAG Regional Council Executive Committee

*The Council may not propose, discuss, deliberate, or take any legal action on information presented.
Council may direct inquiries to staff.*

10. Executive Session, Public Meeting, Discussion and Possible Direction

10a. Convene Into Executive Session

The City of Buckeye Council will consider, and if advisable, convene into Executive Session pursuant to ARS 38-431.03(A)(3) to consult with legal counsel for legal advice pertaining to the residency of City Council members.

Council Action: Motion to convene into Executive Session.

10b. Reconvene into Public Meeting

The City of Buckeye Council will reconvene into Public Meeting.

Council Action: Motion to convene into Public Meeting.

10c. Discussion and Possible Direction

Council to receive a report from special counsel to the City regarding issues relating to the residency of City Councilmembers, and if advisable, provide direction to counsel and staff.

Council Action: Discussion and possible direction.

11. Adjournment

Council Action: Motion to adjourn.

Minutes

Minutes

Minutes

Minutes

Minutes

**CITY OF BUCKEYE
COUNCIL WORKSHOP
MARCH 3, 2015
MINUTES**

City Council Chambers
530 E. Monroe Ave.
Buckeye, AZ 85326
3:45 p.m.

1. Call to Order/Roll Call

Mayor Meck called the meeting to order at 5:15 p.m.

Members Present: Councilmember Strauss (arrived at 5:21 p.m.), Councilmember Hess, Councilmember McAchran, Councilmember Heustis, Vice Mayor Orsborn, and Mayor Meck.

Members Absent: Councilmember Garza.

Departments Present: City Manager Stephen Cleveland, Assistant City Manager Roger Klingler, City Attorney Scott Ruby, City Attorney Shiela Schmidt, City Clerk Lucinda Aja, Deputy City Clerk Summer Stewart, Assistant to Council Carol Conley, Finance Director Larry Price, Fire Chief Bob Costello, Public Works Director Scott Lowe, Economic Development Director Len Becker, and Marketing and Communications Manager Jennifer Rogers.

2. Update and Discussion Regarding Revenue Generating Tool to Support Tourism

Ms. Boyles presented an update of the revenue generating tool to support tourism. The tool was previously presented and proposes an additional 3% lodging tax for tourism. The first 2% of the lodging tax can be directed to the City's General Fund; however, the entire amount of the increased tax may be put toward tourism at the direction of Council. Hotel, Motel and RV resort travelers will incur the additional tax. Business engagement took place with current and existing hotels and all were in favor of the additional tax; business feedback was presented. Revenue potential was provided. Legislation states the revenue can be used to support tourism including sporting events.

Ms. Rogers provided a list of estimated expenses for regional events which include the website, press releases, event operations, awards and photographs. Additional revenue will focus on promoting, developing and planning regional events that attract and bring in audiences to the City for a period of 24 hours or more. Additional revenue may be used to develop, improve and promote tourism attractions including trails at Skyline Regional Park, regional mountain biking and horseback riding competitions, and hot air balloon races.

Ms. Boyles presented an updated timeline for implementation of this tool. A formal action will come before Council on April 7, 2015 and a 60 day notice will be provided to the Arizona Department of Revenue before the anticipated effective date of July 1, 2015. Clarification was provided that, through Council action, funds may be reallocated as provided by State Statute.

Ms. Rogers provided additional information related to potential use of increased funds; tracking the funds will take place to assure tourism is increased.

General discussion was held regarding the 3% City Transient Lodging Tax initiative.

3. Adjournment

A motion was made by Vice Mayor Orsborn and seconded by Councilmember Strauss to adjourn the meeting at 5:34 p.m. Motion passed unanimously.

Jackie A. Meck, Mayor

ATTEST:

Lucinda J. Aja, City Clerk

I hereby certify that the foregoing minutes are a true and correct copy of the Council Workshop held on the 3rd day of March, 2015. I further certify that a quorum was present.

Lucinda J. Aja, City Clerk

**CITY OF BUCKEYE
REGULAR COUNCIL MEETING AND EXECUTIVE SESSION
MARCH 3, 2015
MINUTES**

**City Council Chambers
530 E. Monroe Ave.
Buckeye, AZ 85326
6:00 p.m.**

1. Call to Order/Invocation/ Pledge of Allegiance/Roll Call

Mayor Meck called the meeting to order at 5:58 p.m. Pastor Brent Hodges of Palm Valley Church led the invocation.

Members Present: Councilmember Garza (via telephone), Councilmember Strauss, Councilmember Hess, Councilmember McAchran, Councilmember Heustis, Vice Mayor Orsborn, and Mayor Meck.

Members Absent: None.

Departments Present: City Manager Stephen Cleveland, Assistant City Manager Roger Klingler, City Attorney Shiela Schmidt, City Clerk Lucinda Aja, Deputy City Clerk Summer Stewart, Assistant to Council Carol Conley, Police Chief Larry Hall, Fire Chief Bob Costello, Finance Director Larry Price, Public Works Director Scott Lowe, Development Services Director George Flores, City Engineer Scott Zipprich, Human Resources Director Nancy Love, Information Technology Director Greg Platacz, Economic Development Director Len Becker, and Government Relations Manager George Diaz.

2A. Comments from the Public – None.

2B. Awards/Presentations/Proclamations

Mayor Meck proclaimed the week of March 2-6, 2015 as “National School Breakfast Week”.

Mayor Meck and Council presented an award in recognition of their sponsorship of the 2015 Buckeye Air Fair to CORE Construction.

Councilmember Hess presented Science, Technology, Engineering and Math (STEM) Expo awards.

Mayor Meck and Council congratulated Buckeye Elementary School District Superintendent Dr. Sandvik for receiving the VH1 Save the Music Foundation Award for Distinguished Support of Music.

3. Minutes

A motion was made by Councilmember Strauss and seconded by Councilmember Heustis to approve the minutes of the February 3, 2015 Council Workshop and Regular Council Meeting. Motion passed unanimously.

4. Expenditures

A motion was made by Vice Mayor Orsborn and seconded by Council member Heustis to ratify the payment of the accounts payable expenditures made. Copies of invoices are available at City Hall. Motion passed unanimously.

CONSENT AGENDA ITEMS

Approval of items on the Consent Agenda - All items with an (*) are considered to be routine matters. Councilmember Heustis requested Item *5B. be pulled for discussion. A motion was made by Vice Mayor Orsborn and seconded by Councilmember Hess to approve Consent Items *5A., *5C., and *5D. Motion passed unanimously.

*5. New Business

- *5A. Resolution No. 13-15 Ratifying the Submission of a Grant Request to the Governor's Office of Highway Safety Relating to DUI Enforcement Vehicle Funding; Authorizing the City Manager and Police Department Chief to Execute and Deliver the Grant Agreement**
Staff Liaison: Larry Hall, Chief of Police
District No. All

Council adopted Resolution No. 13-15 ratifying the submission of a grant request to the Governor's Office of Highway Safety for FFY 2015 funding to purchase a DUI enforcement vehicle; authorizing the City Manager and Police Department Chief to execute and deliver the Grant Agreement.

- *5B. Resolution No. 12-15 Approving the Agreement Among the City of Buckeye, Sunbelt Investment Holdings and The Flood Control District of Maricopa County Relating to the Roosevelt Street Crossing of the White Tanks Flood Retarding Structure No. 4; Authorizing the Mayor or the City Manager to Execute and Deliver Said Agreement**
Staff Liaison: Scott Zipprich, City Engineer
District No. 6

Councilmember Heustis requested this item be pulled for discussion. Mr. Zipprich provided information related to the design and construction of the improvements included in this Agreement. A motion was made by Councilmember Heustis and seconded by Councilmember Strauss to adopt Resolution No. 12-15 approving the agreement among the City of Buckeye, Sunbelt Investment Holdings and the Flood Control District of Maricopa County relating to the Roosevelt Street Crossing of the White Tanks Flood Retarding Structure No. 4; authorizing the Mayor or the City Manager to execute and deliver said Agreement. Ms. Schmidt stated amended language has been added to the Agreement currently before Council; the amended language benefits the City. An amended motion was therefore made by Councilmember Heustis to adopt Resolution No. 12-15 approving the agreement, with amendments to paragraph 19, among the City of Buckeye, Sunbelt Investment Holdings and the Flood Control District of Maricopa County relating to the Roosevelt Street Crossing of the White Tanks Flood Retarding Structure No. 4; authorizing the Mayor or the City Manager to execute and deliver said Agreement. Motion passed unanimously.

- *5C. Reclassification of Administrative Assistant Position to Management Assistant Position**
Staff Liaison: Carol Conley
District No. N/A

Council approved the reclassification of the existing Administrative Assistant position, salary grade 43, to a Management Assistant Position, salary grade 60, in the office of Mayor and Council.

- *5D. Boards and Commissions Resignation**
Staff Liaison: Lucinda J. Aja
District No. 4

Council accepted the resignation of Stanley Goldman (District 4) as a Regular Member on the Airport Advisory Board.

6. Continued / Tabled Items - None

7. Public Hearings / Non-Consent - New Business

- 7A. Action Resolution No. 14-15 Establishing Water and Wastewater Rates and Charges; Establishing an Effective Date; Repealing Conflicting Resolutions**
Staff Liaison: Dave Nigh, Water Resources Director
District No. All

A motion was made by Councilmember Heustis and seconded by Councilmember Strauss to continue to a later date the adoption of Resolution No. 14-15 establishing water and wastewater rates and charges; establishing an effective date; repealing conflicting resolutions. Motion passed unanimously.

8. City Manager's Report and Government Relations

See attached City Manager's Report.

9. Comments from the Mayor and Council

Councilmember Garza: no comment.

Councilmember Strauss: discussed the importance of positive conversations recently held with business owners who may be interested in the City; provided statements related to opportunities for growth.

Councilmember Hess: commented with regard to recent successful events held in the City; thanked staff for efforts and hard work put into the events.

Councilmember McAchran: discussed the positive Youth Council trip to the legislature.

Councilmember Heustis: provided comments related to the Youth Council trip to the legislature and the meetings held while there; discussed opening of the new library; discussed Planning and Zoning Commission's updated by-laws.

Vice Mayor Orsborn: provided information and updates related to Route 685; discussed the Police Awards Banquet and expressed gratitude to Police and Fire Departments.

Mayor Meck: thanked Police and Fire Departments for their hard work and sacrifice.

10. Executive Session

a. Council to Convene Into Executive Session

A motion was made by Vice Mayor Orsborn and seconded by Councilmember Heustis to convene into Executive Session pursuant to ARS 38-431.03(A)(3) to consult with the City Attorney for legal advice pertaining to the acquisition of water resources and assets; ARS Section 38-431.03(A)(4), to discuss with attorneys and the city representative the City's position regarding a contract for water resources at 6:51 p.m. Motion passed unanimously.

Council Action: Motion to convene into Executive Session.

b. Council to Reconvene into Public Meeting

A motion was made by Councilmember Heustis and seconded by Vice Mayor Orsborn to reconvene into Public Meeting at 8:39 p.m. Motion passed unanimously.

11. Adjournment

A motion was made by Vice Mayor Orsborn and seconded by Councilmember Heustis to adjourn the meeting at 8:39 p.m. Motion passed unanimously.

Jackie A. Meck, Mayor

ATTEST:

Lucinda J. Aja, City Clerk

I hereby certify that the foregoing minutes are a true and correct copy of the Regular Council Meeting held on the 3rd day of March, 2015. I further certify that a quorum was present.

Lucinda J. Aja, City Clerk

Expenditures

Expenditures

Expenditures

Expenditures

Expenditures

Report Criteria:

Invoices with totals above \$0 included.
Only unpaid invoices included.
Invoice.Payment Due Date = {<=}3/11/2015
Invoice Detail.GL Account = "0010100000"-197999999,"7060505005"

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount
045-050-1533 ENFORCEMENT PROG SUPPLIES					
87775	BENCHMARK AZ	013325	CX103 Sokkia traffic accident equipment/acces	03/02/2015	10,244.00
87775	BENCHMARK AZ	013325	Sales Tax	03/02/2015	850.25
061-050-1461 WATER SYSTEM					
345500	MAR CO. DEPT OF TRANSPOR	2015 MNT PER	WATER SYSTEM	02/25/2015	1,300.00
Grand Totals:					<u>12,394.25</u>

ALB
3/11/15

Report Criteria:

Invoices with totals above \$0 included.
Only unpaid invoices included.
Invoice.Payment Due Date = {<=}3/11/2015
Invoice Detail.GL Account = "0010100000"-197999999,"7060505005"

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount
010-051-1234	TOWN PROSECUTOR				
	114075 BUSTAMANTE & KUFFNER PC	FEB 2015	FY 14/15 Prosecutorial Services. COBC#AD-01	02/28/2015	10,000.00
010-051-1430	TOWN BLD REPAIRS&MAINTENANCE				
	144375 CLIMATEC, INC	15106634	OPEN PO FOR FY 2014-15 FACILITIES: Servi	02/27/2015	3,921.50
	144375 CLIMATEC, INC	15106638	OPEN PO FOR FY 2014-15 FACILITIES: Servi	02/27/2015	3,921.50
	152500 COMMERCIAL REFRIGERATIO	21815M1	OPEN PO FOR FY 2014-15 FACILITIES: Repai	02/20/2015	1,604.71
	315375 KCI DOORS & HARDWARE LLC	709791	OPEN PO FOR FY 2014-15 FACILITIES: Parts	02/12/2015	2,859.12
	456425 RAINFOREST PLUMBING & AIR	417833	OPEN PO for FY 2014-15 FACILITIES: Service	02/26/2015	164.00
	456425 RAINFOREST PLUMBING & AIR	417835	OPEN PO for FY 2014-15 FACILITIES: Service	02/10/2015	344.50
010-051-1805	COLLEGE TUITION				
	357585 BETH ANNE MARRS	30315	COLLEGE TUITION - NON DEPT	03/03/2015	1,762.71
010-061-1112	CONTRACT PUBLIC DEFENDER				
	363000 MCCLURE, STEVEN	30415	PUBLIC DEFENDER - MAGISTRATE	03/04/2015	1,400.00
010-070-1260	WEED CONTROL				
	245525 GILLISPIE PEST SERVICE	1523	Pre and Post Herbicide Control due to heavy rai	02/24/2015	2,200.00
010-074-1742	SMALL TOOLS				
	374425 MOHAWK RESOURCES LTD	T33836	MP Reel W/50' 1/2" Hose Assy.	12/05/2014	1,184.55
	374425 MOHAWK RESOURCES LTD	T33836	Ball Valve	12/05/2014	125.49
	374425 MOHAWK RESOURCES LTD	T33836	Digital Metered Control Handle	12/05/2014	751.23
	374425 MOHAWK RESOURCES LTD	T33836	LP Reel W/50' 3/8" Hose	12/05/2014	790.82
	374425 MOHAWK RESOURCES LTD	T33836	Ball Valve	12/05/2014	65.96
	374425 MOHAWK RESOURCES LTD	T33836	Hose	12/05/2014	68.61
	374425 MOHAWK RESOURCES LTD	T33836	Hose	12/05/2014	44.62
	374425 MOHAWK RESOURCES LTD	T33836	Mounting Channel	12/05/2014	161.18
	374425 MOHAWK RESOURCES LTD	T33836	Bracket	12/05/2014	298.91
010-080-1932	LEGAL PRINTING AND ADVERTISING				
	110500 BUCKEYE VALLEY NEWS	20172	LEGAL AD - COMM DEV'L	02/23/2015	982.89
010-204-4404	MISC PERMIT FEES - BOV				
	903127 LGI HOMES	BLD1500178	MISC PERMIT FEES - BOV	02/26/2015	8.00
	903127 LGI HOMES	BLD1500181	MISC PERMIT FEES - BOV	02/26/2015	24.00
010-204-4407	UTILITY PERMIT FEES				
	903490 SOLAR CITY	ELE1400509	UTILITY PERMIT FEES	02/03/2015	145.00
030-0216800	COLONIAL INSURANCE				
	150250 COLONIAL SUPPLEMENTAL IN	859855903121	EMPLOYEE PAID BENEFIT	03/03/2015	1,532.80
050-050-1197	OTHER CONTRACTUAL SERVICES				
	99430 TERRY W BRANDT	1502	Open PO FY2014-15 AIRPORT: Annual Airport	02/28/2015	250.00
054-050-1197	OTHER CONTRACTUAL SERVICES				
	383050 VERIFIRST BACKGROUND SCR	V65907	14/15 Open PO Background screening services	01/31/2015	63.34
060-050-1197	OTHER CONTRACTUAL SERVICES				
	383050 VERIFIRST BACKGROUND SCR	V65907	14/15 Open PO Background screening services	01/31/2015	56.66
060-050-1400	SEWER PLANT REPAIRS & MAINT				
	433325 POLYDYNE INC	946914	14/15 FY Open PO for chemicals -Central WWT	02/13/2015	8,556.00
060-050-1404	SUNDANCE SEWER R&M				
	423850 PHOENIX PUMPS	151007	REPLACEMENT OF 2 EACH GAST R4H3060A	02/18/2015	4,470.22
060-050-1405	TARTESSO SEWER R&M				
	35600 AQUA-AEROBIC SYSTEMS INC	1001707	30 Replacement filter pads required as normal	02/05/2015	7,208.36
	508050 SOUTHWEST WELDING LLC	SW1537	14/15 Open PO for welding repairs supplies, ma	02/02/2015	1,158.00
060-050-1825	DUES AND SUBSCRIPTIONS				
	51425 ARIZONA WATER COMPANY	MARCH 2015	Water Customer information for FY 14/15	03/02/2015	75.00
00-050-2173	MILLER RD SEWER LINE				
	212250 EPS GROUP, INC.	FEB 2015	MILLER ROAD SEWER	02/23/2015	3,170.00
	212250 EPS GROUP, INC.	FEB 2015	MILLER ROAD SEWER	02/23/2015	2,410.00

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount
061-050-1197	OTHER CONTRACTUAL SERVICES				
	342050 LOOMIS	11580749	14/15 Open PO for Armored Car Services -Mes	02/28/2015	415.70
061-050-1320	BUILDING REPAIR & MAINT				
	456425 RAINFOREST PLUMBING & AIR	417604	OPEN PO - HVAC REPAIR/MAINTENANCE AT	02/10/2015	318.50
061-050-1461	WATER SYSTEM				
	345500 MAR CO. DEPT OF TRANSPOR	2015 MAINT P	WATER SYSTEM	02/25/2015	1,300.00
061-050-1463	TREATMENT PLANT O&M				
	423850 PHOENIX PUMPS	147841	14/15 FY Open PO for repair kits and service ca	11/26/2014	1,606.17
	423850 PHOENIX PUMPS	149401	14/15 FY Open PO for repair kits and service ca	01/08/2015	612.83
061-050-1810	CONFERENCE AND SEMINARS				
	595375 RICHARD WHYMAN	WASTEWATE	CONFERENCE - WATER	02/26/2015	87.00
061-050-1945	PERMIT FEES				
	67000 AZ DEPT WATER RESOURCES	2015 APPLICA	M.C. PERMIT FEES - WATER1	03/05/2015	1,000.00
	67000 AZ DEPT WATER RESOURCES	HOPEVILL RO	M.C. PERMIT FEES - WATER1	03/04/2015	1,000.00
	67000 AZ DEPT WATER RESOURCES	TYPE 2 FEE H	M.C. PERMIT FEES - WATER1	03/04/2015	250.00
070-050-1260	RIGHT OF WAY WEED CONTROL				
	216250 EWING IRRIGATION	9223256	REPLACES PO 15632: OPEN PO FY 2014-15	02/11/2015	13.17
	216250 EWING IRRIGATION	9228562	REPLACES PO 15632: OPEN PO FY 2014-15	02/12/2015	364.07
	216250 EWING IRRIGATION	9273266	REPLACES PO 15632: OPEN PO FY 2014-15	02/24/2015	192.97
070-050-1712	TRAFFIC SIGNAL REPAIR/MAINTENA				
	202750 ECONOLITE CONTROL PRODU	117868	Open PO FY 2014-15 Signals: Parts and Suppl	12/10/2014	5,993.58
070-050-1713	SIGNS & MARKINGS				
	435200 POTTERS INDUSTRIES LLC	90962043	OPEN PO FY 2014-15 SIGNS AND MARKING	02/20/2015	9,898.65
Grand Totals:					84,832.32

ok JW
3-11-15

Report Criteria:

Invoices with totals above \$0 included.

Only unpaid invoices included.

Invoice.Payment Due Date = {<=}3/11/2015

Invoice Detail.GL Account = "500000000"-699599999","492000000"-4939999999","700000000"-7019999999","702000000"-7039999999"

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount
610-050-1947	MARICOPA CO IGA-ROW/REP MAINT				
	459875 REGIONAL PAVEMENT MAINT	JOC2014007D	Fall 2014 Pavement Maintenance. Delivery Ord	02/28/2015	49,826.69
650-050-2004	SUNDANCE CROSSING IT INFRA				
	5385 ASSI OF ARIZONA	50045	4 button wireless panic system with installation.	03/04/2015	1,177.33
	330450 LAYER 8, LLC	1013	Configuration & Testing of Audio & Visual at Su	03/04/2015	8,500.00
650-050-2069	ENTERPRISE RESOURCE PLAN				
	551690 TYLER TECHNOLOGIES INC	25115961	Energov Travel Expenses	01/31/2015	5,075.00
	551690 TYLER TECHNOLOGIES INC	45127102	Tyler Other Services	02/04/2015	954.90
	551690 TYLER TECHNOLOGIES INC	45127917	Tyler Other Services	02/18/2015	9,000.00
Grand Totals:					<u>74,533.92</u>

020W
3.4.15

Report Criteria:

Invoices with totals above \$0 included.
Only unpaid invoices included.
Invoice.Payment Due Date = {<=}3/04/2015
Invoice Detail.GL Account = "0010100000"."197999999","7060505005"

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount
010-060-1880	RWC SUBSCRIBER FEES				
140000	CITY OF PHOENIX	0400774280	RWC SUBSCRIBER FEES - POLICE	02/09/2015	26,190.36
140000	CITY OF PHOENIX	OCM40077427	RWC SUBSCRIBER FEES - POLICE	02/09/2015	5,270.36-
010-062-1880	RWC SUBSCRIBER FEES				
140000	CITY OF PHOENIX	0400774280	RWC SUBSCRIBER FEES - FIRE	02/09/2015	8,959.86
140000	CITY OF PHOENIX	OCM40077427	RWC SUBSCRIBER FEES - FIRE	02/09/2015	952.02-
061-050-1197	OTHER CONTRACTUAL SERVICES				
568925	VERITI CONSULTING LLC	BUCKEYE312	Forensic Investigation Services Agreement date	02/25/2015	9,000.00
061-050-2165	MC 85 WATER LINE EXTENSION				
903528	ERNEST PARKER	20140752702	MC 85 WATER LINE EXTENSION	03/03/2015	400.00
Grand Totals:					<u>38,327.84</u>

300
3.415

Report Criteria:

Invoices with totals above \$0 included.
 Only unpaid invoices included.
 Invoice.Payment Due Date = {<=} 3/04/2015
 Invoice Detail.GL Account = "0010100000"."197999999","7060505005"

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount
010-050-1510	AUTOMOTIVE EXPENSES				
348750	MAR CO. EQUIPMENT SERVICE	7327	AUTO EXPENSE - CM	02/09/2015	50.20
010-050-1740	TELEPHONE				
569000	VERIZON WIRELESS SERVICES	9740023699	TELEPHONE - CM	02/04/2015	149.95
569000	VERIZON WIRELESS SERVICES	9740495099	TELEPHONE - CM	02/12/2015	184.00
010-050-1825	DUES AND SUBSCRIPTIONS				
47385	ARIZONA NEWS SERVICE	742030830	SUBSCRIPTIONS - CM	02/19/2015	75.00
010-051-1198	OTHER PROFESSIONAL FEES				
577600	WAGWORKS INC	125A10375852	OTHER PROFESSIONAL FEES	02/15/2015	548.00
010-051-1232	TOWN ATTORNEY				
569000	VERIZON WIRELESS SERVICES	9740023699	TELEPHONE - TOWN ATTNY	02/04/2015	29.99
010-051-1430	TOWN BLD REPAIRS&MAINTENANCE				
136900	CITY ELECTRIC SUPPLY	24025	OPEN PO FOR FY 2014-15 FACILITIES: Maint	02/10/2015	32.43
136900	CITY ELECTRIC SUPPLY	24069	OPEN PO FOR FY 2014-15 FACILITIES: Maint	02/16/2015	42.35
136900	CITY ELECTRIC SUPPLY	24078	OPEN PO FOR FY 2014-15 FACILITIES: Maint	02/17/2015	49.58
136900	CITY ELECTRIC SUPPLY	24116	OPEN PO FOR FY 2014-15 FACILITIES: Maint	02/23/2015	174.84
136900	CITY ELECTRIC SUPPLY	24119	OPEN PO FOR FY 2014-15 FACILITIES: Maint	02/23/2015	183.24
136900	CITY ELECTRIC SUPPLY	24130	OPEN PO FOR FY 2014-15 FACILITIES: Maint	02/24/2015	280.41
010-051-1625	GENERAL SUPPLIES/WATER				
493000	DS WATERS OF AMERICA, LP	974430402211	PROGRAM SUPPLIES - NON DEPT	02/21/2015	3,496.23
010-051-1752	UTILITIES-NATURAL GAS				
505000	SOUTHWEST GAS	22515	UTILITIES - NATURAL GAS - TOWN	02/25/2015	509.54
010-051-1753	UTILITIES-WATER/WASTEWATER				
211375	EPCOR WATER	22515	UTILITIES - FIRE STATION 703	02/25/2015	765.36
566000	VALENCIA WATER COMPANY	20415	UTILITIES - NON DEPT	02/04/2015	135.47
010-051-1805	COLLEGE TUITION				
900189	DANIEL GALATZER-LEVY	22815	COLLEGE TUITION	02/28/2015	687.00
010-051-1873	INVESTMENT FEES - DFIM				
180750	DAVIDSON FIXED INCOME MG	CM5791	INVESTMENT FEES - DFIM	10/05/2014	9,495.05
010-051-2003	PLAN & PROGRAMMING YUMA & DEAN				
418425	PERLMAN ARCHITECTS OF AZ	4011	[REPLACES PO 14718] Design Services for Su	02/10/2015	553.48
010-052-1740	TELEPHONE				
569000	VERIZON WIRELESS SERVICES	9740023699	TELEPHONE - COUNCIL	02/04/2015	329.89
569000	VERIZON WIRELESS SERVICES	9740495099	TELEPHONE - COUNCIL	02/12/2015	368.00
010-052-1845	TRAVEL AND MEALS				
235000	G.P.E.C.	3187	TRAVEL - COUNCIL	02/25/2015	1,000.00
010-054-1197	OTHER CONTRACTUAL SERVICES				
279575	ALBERT HOLLER & ASSOCIATE	FEB 2015	OTHER CONTR SERV - FINANCE	02/28/2015	5,000.00
010-054-1740	TELEPHONE				
569000	VERIZON WIRELESS SERVICES	9740495099	TELEPHONE - FINANCE	02/12/2015	21.89
569000	VERIZON WIRELESS SERVICES	9740495099	TELEPHONE - SOLID WASTE	02/12/2015	92.00
010-055-1198	OTHER PROFESSIONAL FEES				
486250	THE SEGAL COMPANY	252231	Consultant Services Contract #2013-038, Empl	02/28/2015	2,000.00
010-055-1200	PRE-EMPLOYMENT TESTING				
290260	IMS URGENT CARE	326	Open PO for Drug Screening	02/25/2013	34.00
551810	UNIVERSAL BACKGROUND SC	201502007963	Open PO for Pre-Employment Background chec	02/28/2015	283.04
010-055-1510	AUTOMOTIVE EXPENSES				
348750	MAR CO. EQUIPMENT SERVICE	7327	AUTO EXPENSE - HR	02/09/2015	14.04
010-055-1740	TELEPHONE				
569000	VERIZON WIRELESS SERVICES	9740023699	TELEPHONE - HR	02/04/2015	29.99
569000	VERIZON WIRELESS SERVICES	9740495099	TELEPHONE - HR	02/12/2015	92.00

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount
010-060-1197 OTHER CONTRACTUAL SERVICES					
325325	LABOR SYSTEMS	9911666	Open PO for Todd, Savage, Smith, Esquivel	02/13/2015	2,111.57
325325	LABOR SYSTEMS	9911668	Open PO for Todd, Savage, Smith, Esquivel	02/13/2015	431.33
325325	LABOR SYSTEMS	9911693	Open PO for Todd, Savage, Smith, Esquivel	02/20/2015	2,111.57
325325	LABOR SYSTEMS	9911695	Open PO for Todd, Savage, Smith, Esquivel	02/20/2015	431.33
010-060-1509 AMMUNITION					
41500	ARIZONA DEPARTMENT OF RE	22815	AMMUNITION - POLICE	02/28/2015	460.72
010-060-1510 AUTOMOTIVE EXPENSES					
348750	MAR CO. EQUIPMENT SERVICE	7327	AUTO EXPENSE - POLICE	02/09/2015	9,686.65
348750	MAR CO. EQUIPMENT SERVICE	7327	AUTO EXPENSE - POLICE	02/09/2015	86.47
010-060-1625 PROGRAM SUPPLIES/EQUIP					
464250	JUSTIN A RICKS	REIMB 4 BIKE	PROGRAM SUPPLIES - POLICE	02/24/2015	31.10
477500	SAM'S CLUB	22315	PROGRAM SUPPLIES - POLICE	02/23/2015	181.05
010-060-1691 RECRUITMENT/HIRING					
290260	IMS URGENT CARE	328	Open PO fo new hire/VIP drug screenings	02/25/2015	34.00
010-060-1740 TELEPHONE					
569000	VERIZON WIRELESS SERVICES	9740023699	TELEPHONE - POLICE	02/04/2015	1,238.11
569000	VERIZON WIRELESS SERVICES	9740495098	TELEPHONE - POLICE	02/12/2015	1,990.14
569000	VERIZON WIRELESS SERVICES	9740495099	TELEPHONE - POLICE	02/12/2015	3,013.80
010-060-1845 TRAVEL AND MEALS					
272550	FRED HAYMAN	136FY15B	TRAVEL - POLICE	03/03/2015	86.67
010-060-1880 RWC SUBSCRIBER FEES					
30850	AMERICAN TOWER INC	MARCH 2015	Open PO for RWC tower leases	03/01/2015	3,780.45
140000	CITY OF PHOENIX	400774280	RWC SUBSCRIBER FEES - POLICE	02/09/2015	26,190.36
140000	CITY OF PHOENIX	CM400774279	RWC SUBSCRIBER FEES - POLICE	02/09/2015	5,270.36-
280675	HORIZON TOWER LIMITED PAR	201503	Open PO for RWC tower leases	03/02/2015	2,185.45
010-060-2011 CAPITAL OUTLAY/IMPROVEMENT					
324750	LSH LIGHTS	SI64249	EMERGENCY EQUIP/LIGHTING FOR (3) ADD	01/06/2015	44.88
324750	LSH LIGHTS	SI64545	EMERGENCY EQUIP/LIGHTING FOR (3) ADD	02/17/2015	12,808.26
324750	LSH LIGHTS	SI64585	EMERGENCY EQUIP/LIGHTING FOR (3) ADD	02/23/2015	12,776.76
324750	LSH LIGHTS	SI64598	EMERGENCY EQUIP/LIGHTING FOR (3) ADD	02/24/2015	12,776.76
010-061-1740 TELEPHONE					
569000	VERIZON WIRELESS SERVICES	9740495099	TELEPHONE - COURT	02/12/2015	92.00
010-062-1510 AUTOMOTIVE EXPENSES					
348750	MAR CO. EQUIPMENT SERVICE	7327	AUTO EXPENSE - FIRE	02/09/2015	611.26
010-062-1534 PERSONAL PROTECTIVE EQUIPMENT					
324375	L.N. CURTIS & SONS	503666801	Personal Protective Equipment - Helmets and G	02/19/2015	741.86
324375	L.N. CURTIS & SONS	503666804	Personal Protective Equipment - Helmets and G	02/12/2015	214.98
380750	MUNICIPAL EMERGENCY SERV	604149SNV	SCBA Masks and Repairs - Pima County Contr	02/20/2015	273.77
380750	MUNICIPAL EMERGENCY SERV	604150SNV	SCBA Masks and Repairs - Pima County Contr	02/20/2015	397.42
010-062-1740 TELEPHONE					
569000	VERIZON WIRELESS SERVICES	9740023699	TELEPHONE - FIRE	02/04/2015	119.96
569000	VERIZON WIRELESS SERVICES	9740495099	TELEPHONE - FIRE	02/12/2015	636.99
010-062-1750 UNIFORMS					
4765	ABSOLUTE SCREEN PRINTING	BFD21034	Fire Department Station Uniforms	02/20/2015	106.00
4765	ABSOLUTE SCREEN PRINTING	BFD21137	Fire Department Station Uniforms	02/25/2015	190.13
4765	ABSOLUTE SCREEN PRINTING	BFD21168	Fire Department Station Uniforms	02/26/2015	107.11
010-062-1845 TRAVEL AND MEALS					
262125	GARRETT GRIFFIN	135FY15	TRAVEL - FIRE	03/03/2015	186.06
010-062-1880 RWC SUBSCRIBER FEES					
140000	CITY OF PHOENIX	400774280	RWC SUBSCRIBER FEES - FIRE	02/09/2015	8,959.86
140000	CITY OF PHOENIX	CM400774279	RWC SUBSCRIBER FEES - FIRE	02/09/2015	952.02-
010-069-1110 CONTRACT INSTRUC-SIC					
967	STEPPIN' OUT PERFORMING A	W315B	SIC - CONTRACTUAL SERVICES	02/20/2015	2,870.00
010-069-1510 AUTOMOTIVE EXPENSES					
348750	MAR CO. EQUIPMENT SERVICE	7327	AUTO EXPENSE - REC - C/S	02/09/2015	30.77
010-069-1626 PROGRAM SUPPLIES/EQUIP BASE					
477500	SAM'S CLUB	22315	PROGRAM SUPPLIES - BASE REC - C/S	02/23/2015	175.11

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount
010-069-1627	477500 SAM'S CLUB PROGRAM SUPPLIES/EQUIP GEN REC	22315	PROGRAM SUPPLIES - BASE REC - C/S	02/23/2015	.60
010-069-1740	477500 SAM'S CLUB TELEPHONE	22315	PROGRAM SUPPLIES - REC - C/S	02/23/2015	145.50
010-070-1510	569000 VERIZON WIRELESS SERVICES AUTOMOTIVE EXPENSES	9740495099	TELEPHONE - REC - C/S	02/12/2015	414.00
010-070-1740	348750 MAR CO. EQUIPMENT SERVICE TELEPHONE	7327	AUTO EXPENSE - PARK - C/S	02/09/2015	630.80
010-071-1510	569000 VERIZON WIRELESS SERVICES AUTOMOTIVE EXPENSES	9740495099	TELEPHONE - PARKS - C/S	02/12/2015	65.67
010-071-1515	348750 MAR CO. EQUIPMENT SERVICE BOOKS - LIBRARY	7327	AUTO EXPENSE - LIB - C/S	02/09/2015	165.08
	80225 BAKER & TAYLOR	4011129931	Opne PO for FY 2014-15 for Library Materials -	02/13/2015	12.94
	80225 BAKER & TAYLOR	4011129932	Opne PO for FY 2014-15 for Library Materials -	02/13/2015	57.62
	80225 BAKER & TAYLOR	4011129933	Opne PO for FY 2014-15 for Library Materials -	02/13/2015	40.06
	80225 BAKER & TAYLOR	4011129934	Opne PO for FY 2014-15 for Library Materials -	02/13/2015	44.64
	80225 BAKER & TAYLOR	4011129935	Opne PO for FY 2014-15 for Library Materials -	02/13/2015	133.57
	80225 BAKER & TAYLOR	4011129936	Opne PO for FY 2014-15 for Library Materials -	02/13/2015	33.49
	80225 BAKER & TAYLOR	4011129937	Opne PO for FY 2014-15 for Library Materials -	02/13/2015	126.76
	80225 BAKER & TAYLOR	4011129938	Opne PO for FY 2014-15 for Library Materials -	02/13/2015	331.82
	80225 BAKER & TAYLOR	4011129939	Opne PO for FY 2014-15 for Library Materials -	02/13/2015	55.43
	80225 BAKER & TAYLOR	4011129940	Opne PO for FY 2014-15 for Library Materials -	02/13/2015	38.24
010-071-1740	TELEPHONE				
	569000 VERIZON WIRELESS SERVICES	9740023699	TELEPHONE - LIB - C/S	02/04/2015	59.98
	569000 VERIZON WIRELESS SERVICES	9740495099	TELEPHONE - LIB - C/S	02/12/2015	251.89
010-071-1933	LIBRARY TECHNOLOGY				
	532360 3M COMPANY	UM25630	Upgrades for existing 3M Model 8410 Selfcheck	02/04/2015	3,017.00
0-072-1510	AUTOMOTIVE EXPENSE				
	348750 MAR CO. EQUIPMENT SERVICE	7327	AUTO EXPENSE - ADMIN - C/S	02/09/2015	41.07
010-072-1645	PUBLICITY				
	130015 CENTURY GRAPHICS INC	13021	PUBLICITY - ADMIN - C/S	02/11/2015	6,303.70
010-072-1701	SPECIAL EVENT EXPENSE				
	384495 NANCY KARTOON LLC	DOG DAYS 3/1	SPECIAL EVENT EXPENSE	02/25/2015	210.00
010-072-1740	TELEPHONE				
	569000 VERIZON WIRELESS SERVICES	9740495099	TELEPHONE -ADMIN - C/S	02/12/2015	46.00
010-073-1510	GAS AND OIL				
	348750 MAR CO. EQUIPMENT SERVICE	7327	AUTO EXPENSE - PROCUREMENT	02/09/2015	56.77
010-073-1740	TELEPHONE				
	569000 VERIZON WIRELESS SERVICES	9740495099	TELEPHONE - PURCHASING	02/12/2015	92.00
010-074-1510	AUTOMOTIVE EXPENSES				
	348750 MAR CO. EQUIPMENT SERVICE	7327	AUTO EXPENSE - VEH MAINT	02/09/2015	102.66
010-074-1740	TELEPHONE				
	569000 VERIZON WIRELESS SERVICES	9740495099	TELEPHONE - VEH MAINT	02/12/2015	89.78
010-078-1510	AUTOMOTIVE EXPENSES				
	348750 MAR CO. EQUIPMENT SERVICE	7327	AUTO EXPENSE - PUB WKS	02/09/2015	326.47
010-078-1740	TELEPHONE				
	569000 VERIZON WIRELESS SERVICES	9740495099	TELEPHONE - PUB WKS	02/12/2015	159.89
010-079-1740	TELEPHONE				
	569000 VERIZON WIRELESS SERVICES	9740495099	TELEPHONE - MARKETING	02/12/2015	46.00
010-080-1510	AUTOMOTIVE EXPENSE				
	348750 MAR CO. EQUIPMENT SERVICE	7327	AUTO EXPENSE - COMM DEV'L	02/09/2015	561.65
	348750 MAR CO. EQUIPMENT SERVICE	7327	AUTO EXPENSE - COMM DEV'L	02/09/2015	324.62
010-080-1740	TELEPHONE				
	569000 VERIZON WIRELESS SERVICES	9740023699	TELEPHONE - COMM DEV'L	02/04/2015	119.96
	569000 VERIZON WIRELESS SERVICES	9740495099	TELEPHONE - COMM DEV'L	02/12/2015	389.89
010-080-1932	LEGAL PRINTING AND ADVERTISING				
	110500 BUCKEYE VALLEY NEWS	EB02055	LEGAL AD - COMM DEV'L	02/05/2015	62.41

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount
010-081-1510 AUTOMOTIVE EXPENSE					
86110	LEN BECKER	121014	MILEAGE - ECON. DEV.	12/10/2014	70.63
86110	LEN BECKER	22615	MILEAGE - ECON. DEV.	02/26/2015	309.37
010-081-1740 TELEPHONE					
569000	VERIZON WIRELESS SERVICES	9740495099	TELEPHONE - ECON DEV'L	02/12/2015	46.00
010-082-1740 TELEPHONE					
569000	VERIZON WIRELESS SERVICES	9740023699	TELEPHONE - ENG	02/04/2015	119.96
569000	VERIZON WIRELESS SERVICES	9740495099	TELEPHONE - ENG	02/12/2015	251.89
010-083-1116 CONTRACTUAL SERVICES					
330450	LAYER 8, LLC	1014	Open PO for Contractual Services - Task Order	03/04/2015	2,550.00
330450	LAYER 8, LLC	1015	Open PO for Contractual Services - Task Order	03/04/2015	2,550.00
330450	LAYER 8, LLC	1016	Open PO for Contractual Services - Task Order	03/04/2015	2,550.00
010-083-1510 AUTOMOTIVE EXPENSES					
348750	MAR CO. EQUIPMENT SERVICE	7327	AUTO EXPENSE - IT	02/09/2015	144.69
010-083-1625 PROGRAM SUPPLIES/EQUIP					
330450	LAYER 8, LLC	1017	ProGRAM SUPPLIES - IT	03/04/2015	2,610.00
010-083-1740 TELEPHONE					
569000	VERIZON WIRELESS SERVICES	9740023699	TELEPHONE - IT	02/04/2015	395.08
569000	VERIZON WIRELESS SERVICES	9740495099	TELEPHONE - IT	02/12/2015	322.22
010-085-1510 AUTOMOTIVE EXPENSES					
348750	MAR CO. EQUIPMENT SERVICE	7327	AUTO EXPENSE - CLERK	02/09/2015	16.81
010-085-1740 TELEPHONE					
569000	VERIZON WIRELESS SERVICES	9740023699	TELEPHONE - CLERK	02/04/2015	89.97
569000	VERIZON WIRELESS SERVICES	9740495099	TELEPHONE - CLERK	02/12/2015	46.00
030-0213000 HEALTH INSURANCE					
136676	CHLIC	1788994	HEALTH INSURANCE	02/16/2015	411,078.81
030-0216300 PRE-PAID LEGAL					
333450	LEGALSHIELD	22515	PRE-PAID LEGAL	02/25/2015	439.30
030-0216600 VISION INSURANCE					
31600	AMERITAS LIFE INSURANCE C	MARCH 2015	VISION INSURANCE	03/01/2015	3,835.08
034-050-1625 PROGRAM SUPPLIES/EQUIP					
184000	DELL MARKETING L.P.	XJN1P1M43	Eight 22" monitors for Courts. Rec'd GL# from	02/19/2015	1,471.92
184000	DELL MARKETING L.P.	XJN1P1M43	Eight soundbars to go with monitors	02/19/2015	223.92
184000	DELL MARKETING L.P.	XJN1P1M43	TAX	02/19/2015	94.97
035-050-1197 OTHER CONTRACTUAL SERVICES					
325325	LABOR SYSTEMS	9911667	Open PO for Property & Evidence contractor	02/13/2015	756.24
325325	LABOR SYSTEMS	9911694	Open PO for Property & Evidence contractor	02/20/2015	756.24
582225	PETER M WECHSLER LAW ENF	BPD20152SW	Open PO for Patrol Training. COBC#2013-039 (02/27/2015	5,500.00
035-050-1625 PROGRAM SUPPLIES/EQUIP					
324750	LSH LIGHTS	SI64444	EMERGENCY LIGHTS, CONSOLE, SIREN FO	02/03/2015	1,497.98
043-050-2157 NORTHERN SIDEWALK DES/ENG					
77750	AZTEC	12120506	Task Order #5 FE7/21/14- Northern Addition C	02/11/2015	15,776.60
045-050-1001 WAGES ALLOC FROM GF					
325325	LABOR SYSTEMS	9911669	Open PO for 3511 Hearing Officer	02/13/2015	700.65
325325	LABOR SYSTEMS	9911696	Open PO for 3511 Hearing Officer	02/20/2015	700.65
045-050-1533 ENFORCEMENT PROG SUPPLIES					
41500	ARIZONA DEPARTMENT OF RE	22815	ENFORCEMENT PROG SUPPLIES	02/28/2015	223.72
050-050-1510 AUTOMOTIVE EXPENSES					
348750	MAR CO. EQUIPMENT SERVICE	7327	AUTO EXPENSE - AIRPORT	02/09/2015	129.33
050-050-1740 TELEPHONE					
569000	VERIZON WIRELESS SERVICES	9740023699	TELEPHONE - AIRPORT	02/04/2015	59.98
569000	VERIZON WIRELESS SERVICES	9740495099	TELEPHONE - AIRPORT	02/12/2015	46.00
051-050-1311 R.S.A.T. GRADING					
115600	C & S ENGINEERS INC	151004	RSA Grading Improvements Project- Design. Ta	02/27/2015	671.25
054-050-1510 AUTOMOTIVE EXPENSES					
348750	MAR CO. EQUIPMENT SERVICE	7327	AUTO EXPENSE - SOLID WASTE	02/09/2015	31.36
054-050-1625 PROGRAM SUPPLIES/EQUIP					
493000	DS WATERS OF AMERICA, LP	974430402211	PROGRAM SUPPLIES - SOLID WASTE	02/21/2015	36.17

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount
054-050-1740 TELEPHONE					
569000	VERIZON WIRELESS SERVICES	9740023699	TELEPHONE - SOLID WASTE	02/04/2015	29.99
057-050-1430 REPAIR AND MAINTENANCE					
469000	ROOSEVELT IRRIGATION DIST	ACCT 31 3/14	CEMETERY IRRIGATION - FIRE	03/02/2015	1,700.00
569000	VERIZON WIRELESS SERVICES	9740495099	TELEPHONE - CEMETERY	02/12/2015	46.00
060-050-1400 SEWER PLANT REPAIRS & MAINT					
68750	AZ GLOVE & SAFETY	7357302	14/15 Open PO for safety supplies, materials an	02/11/2015	42.74
68750	AZ GLOVE & SAFETY	7358623	14/15 Open PO for safety supplies, materials an	02/26/2015	261.60
68750	AZ GLOVE & SAFETY	7358726	14/15 Open PO for safety supplies, materials an	02/26/2015	824.49
322375	KONECRAINES	PHX00983273	Repair basin crane wires, grout, strands, mixer	02/13/2015	1,952.90
060-050-1404 SUNDANCE SEWER R&M					
68750	AZ GLOVE & SAFETY	7357732	14/15 Open PO for safety supplies, materials an	02/17/2015	84.95
68750	AZ GLOVE & SAFETY	7357862	14/15 Open PO for safety supplies, materials an	02/18/2015	49.42
68750	AZ GLOVE & SAFETY	7358726	14/15 Open PO for safety supplies, materials an	02/26/2015	824.49
276500	HILL BROTHERS CHEMICAL CO	4403371	14/15 Open PO for chemicals - Sundance WRF	02/24/2015	1,305.73
493000	DS WATERS OF AMERICA, LP	974430402211	SUNDANCE SEWER R&M	02/21/2015	92.89
569000	VERIZON WIRELESS SERVICES	9740023699	TELEPHONE - SUNDANCE R&M	02/04/2015	29.99
060-050-1405 TARTESSO SEWER R&M					
68750	AZ GLOVE & SAFETY	7358726	14/15 Open PO for safety supplies, materials an	02/26/2015	3,200.00
493000	DS WATERS OF AMERICA, LP	974430402211	TARTESSO SEWER R&M	02/21/2015	92.89
060-050-1510 AUTOMOTIVE EXPENSES					
348750	MAR CO. EQUIPMENT SERVICE	7327	AUTO EXPENSE - SEWER	02/09/2015	1,632.14
060-050-1625 PROGRAM SUPPLIES/EQUIP					
493000	DS WATERS OF AMERICA, LP	974430402211	PROGRAM SUPPLIES - SEWER	02/21/2015	131.04
060-050-1740 TELEPHONE					
569000	VERIZON WIRELESS SERVICES	9740023699	TELEPHONE - SEWER	02/04/2015	149.95
569000	VERIZON WIRELESS SERVICES	9740495099	TELEPHONE - SEWER	02/12/2015	295.93
060-050-1750 UNIFORMS					
36850	ARAMARK UNIFORM & CAREE	4731858731	14/15 Open PO for Uniforms Sewer - per Agree	02/26/2015	123.37
36850	ARAMARK UNIFORM & CAREE	4731858743	14/15 Open PO for Uniforms Sewer - per Agree	02/26/2015	22.16
36850	ARAMARK UNIFORM & CAREE	4731858745	14/15 Open PO for Uniforms Sewer - per Agree	02/26/2015	49.70
060-050-1910 FESTIVAL RANCH O&M WRF					
68750	AZ GLOVE & SAFETY	7358726	14/15 Open PO for safety supplies, materials an	02/26/2015	3,500.00
221750	FELIX CONSTRUCTION COMPA	2014077DO2J	Festival Ranch WRF Repair SBR B. Contract#	02/26/2015	99,872.65
061-0205000 SALES TAX PAYABLE					
41500	ARIZONA DEPARTMENT OF RE	22815	SALES TAX PAYABLE	02/28/2015	66,235.81
061-050-1260 WEED CONTROL					
357375	MARIPOSA LANDSCAPE ARIZO	11447	14/15 FY Open PO for Landscape maintenance	02/28/2015	995.00
061-050-1460 WATER METERS					
221875	FERGUSON ENTERPRISES INC	242371	Open PO for parts and supplies for meter maint	02/12/2015	184.85
061-050-1461 WATER SYSTEM					
221875	FERGUSON ENTERPRISES INC	242101	Open PO for parts and supplies for distribution s	02/13/2015	5,292.56
221875	FERGUSON ENTERPRISES INC	242367	Open PO for parts and supplies for distribution s	02/12/2015	229.60
221875	FERGUSON ENTERPRISES INC	242575	Open PO for parts and supplies for distribution s	02/13/2015	92.54
061-050-1510 AUTOMOTIVE EXPENSES					
324750	LSH LIGHTS	SI64529	EMERGENCY EQUIP/LIGHTING FOR 2014 F1	02/16/2015	523.86
348750	MAR CO. EQUIPMENT SERVICE	7327	AUTO EXPENSE - WATER	02/09/2015	3,742.02
061-050-1625 PROGRAM SUPPLIES/EQUIP					
493000	DS WATERS OF AMERICA, LP	974430402211	PROGRAM SUPPLIES - WATER	02/21/2015	20.72
061-050-1740 TELEPHONE					
569000	VERIZON WIRELESS SERVICES	9740023699	TELEPHONE - WATER	02/04/2015	209.93
569000	VERIZON WIRELESS SERVICES	9740495099	TELEPHONE - WATER	02/12/2015	1,237.82
061-050-1750 UNIFORMS					
36850	ARAMARK UNIFORM & CAREE	4731858731	14/15 Open PO for Uniforms Water - per Agree	02/26/2015	4.37
36850	ARAMARK UNIFORM & CAREE	4731858743	14/15 Open PO for Uniforms Water - per Agree	02/26/2015	145.64
36850	ARAMARK UNIFORM & CAREE	4731858745	14/15 Open PO for Uniforms Water - per Agree	02/26/2015	8.97
36850	ARAMARK UNIFORM & CAREE	4731858746	14/15 Open PO for Uniforms Water - per Agree	02/26/2015	14.34

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount
061-050-1810	CONFERENCE AND SEMINARS				
269970	MICHAEL HARTMAN	WW TRTMT C	CONFERENCES - WATER	02/23/2015	87.00
061-050-2154	AIRPORT WELL				
549075	TRES RIOS CONSULTING ENGI	1189144	Task Order #2, On-Call Contract# 2011-131. Air	02/05/2015	21,145.81
061-050-2156	DWNTWN-SUNDANCE 16 IN WTRLINE				
580800	WATER WORKS ENGINEERS LL	4399	REPLACES PO#13830. Task Order #2- Design	02/20/2015	3,965.00
061-050-2165	MC 85 WATER LINE EXTENSION				
190575	DIBBLE ENGINEERING	1011570117	[REPLACES PO 14131] TASK ORDER#1; On-	02/06/2015	722.00
070-050-1510	AUTOMOTIVE EXPENSES				
348750	MAR CO. EQUIPMENT SERVICE	7327	AUTO EXPENSE - STREETS	02/09/2015	5,184.80
070-050-1625	PROGRAM SUPPLIES/EQUIP				
493000	DS WATERS OF AMERICA, LP	974430402211	PROGRAM SUPPLIES - STREETS	02/21/2015	322.77
522275	STOTZ EQUIPMENT	P49172	OPEN PO for FY2014-15 STREETS: Small tool	02/23/2015	952.89
070-050-1713	SIGNS & MARKINGS				
128500	CENTERLINE SUPPLY WEST	72275	OPEN PO for FY 2014-15 Signs & Markings Su	02/12/2015	758.10
532360	3M COMPANY	TP16024	Open PO for FY 2014-2014 Signs/Markings Sig	12/11/2014	874.37
606000	ZUMAR INDUSTRIES INC.	25630	OPEN PO FOR FY 2014-15 SIGNS AND MAR	02/17/2015	541.63
070-050-1740	TELEPHONE				
569000	VERIZON WIRELESS SERVICES	9740495099	TELEPHONE - STREETS	02/12/2015	556.13
073-050-1895	EQUIPMENT - GENERAL				
41500	ARIZONA DEPARTMENT OF RE	22815	EQUIPMENT GENERAL	02/28/2015	159.39
074-050-1605	SPACE				
505000	SOUTHWEST GAS	22515	SPACE - GAS - AREA AGENCY	02/25/2015	234.37
074-050-1625	PROGRAM SUPPLIES/OPERAT SVC				
489000	SHAMROCK FOODS COMPANY	13614153	Open PO MILK Delivery - Community Center	02/23/2015	95.50
555000	U.S. FOOD INC	4593740	Senior Program Food and Non-Food items. US	02/19/2015	1,702.57
555000	U.S. FOOD INC	4702658	Senior Program Food and Non-Food items. US	02/25/2015	21.91
555000	U.S. FOOD INC	4723180	Senior Program Food and Non-Food items. US	02/26/2015	1,505.29
569000	VERIZON WIRELESS SERVICES	9740495099	TELEPHONE - AREA AGENCY	02/12/2015	21.89
074-050-1630	PROGRAM TRANSPORTATION				
348750	MAR CO. EQUIPMENT SERVICE	7327	AUTO EXPENSE - AREA AGENCY	02/09/2015	827.94
074-050-1854	LTAF II (2012 AAA)				
348750	MAR CO. EQUIPMENT SERVICE	7327	LTAF II (2012 AAA FUND)	02/09/2015	148.76
569000	VERIZON WIRELESS SERVICES	9740495099	LTAF II (2012 AAA FUND)	02/12/2015	21.89
101-050-2003	PLAN & PROGRAMMING YUMA & DEAN				
418425	PERLMAN ARCHITECTS OF AZ	4011	Design Services for Sundance Crossing Municipi	02/10/2015	395.34
103-050-2003	PLAN & PROGRAMMING YUMA & DEAN				
418425	PERLMAN ARCHITECTS OF AZ	4011	Design Services for Sundance Crossing Municipi	02/10/2015	286.62
121-050-2011	NEW VEHICLE & EQUIP PURCHASE				
324750	LSH LIGHTS	SI64450	EMERGENCY EQUIP/LIGHTING FOR REPLA	02/03/2015	281.10
324750	LSH LIGHTS	SI64481	EMERGENCY EQUIP/LIGHTING FOR REPLA	02/10/2015	307.86
324750	LSH LIGHTS	SI64544	EMERGENCY EQUIP/LIGHTING FOR REPLA	02/17/2015	12,808.26
324750	LSH LIGHTS	SI64561	EMERGENCY EQUIP/LIGHTING FOR REPLA	02/17/2015	478.72
324750	LSH LIGHTS	SI64562	EMERGENCY EQUIP/LIGHTING FOR REPLA	02/17/2015	478.72
324750	LSH LIGHTS	SI64586	EMERGENCY EQUIP/LIGHTING FOR REPLA	02/23/2015	806.70
324750	LSH LIGHTS	SI64587	EMERGENCY EQUIP/LIGHTING FOR REPLA	02/23/2015	73.61
122-050-1113	CONTR SVC - REVITALIZATION				
267770	HACKETT ADVERTISING PUBLI	COBMCP01	Consulting Services to create a Master Commu	02/12/2015	12,300.00
Grand Totals:					862,636.04

OW
3-4-15

Report Criteria:

Invoices with totals above \$0 included.

Only unpaid invoices included.

Invoice.Payment Due Date = {<=}3/04/2015

Invoice Detail.GL Account = "500000000"-699599999","492000000"-4939999999","700000000"-7019999999","702000000"-7039999999"

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount
650-050-2069	ENTERPRISE RESOURCE PLAN				
330450	LAYER 8, LLC	1018	Provide expertise and support for the purpose o	03/04/2015	3,230.00
330450	LAYER 8, LLC	1019	Business Analyst including Departmental techn	03/04/2015	127.50
672-050-2058	FIRE STATION CONSTRUCTION				
418425	PERLMAN ARCHITECTS OF AZ	4012	Design Services for Multiple Firehouses - COB	02/12/2015	5,505.00
Grand Totals:					8,862.50

5A

5A

5A

5A

5A

**CITY OF BUCKEYE
COUNCIL ACTION REPORT**

MEETING DATE: April 7, 2015 AGENDA ITEM: *5A
DATE PREPARED: March 3, 2015 DISTRICT NO.: _____
STAFF LIAISON: Larry Hall, Chief of Police DIRECTOR APPROVAL: LH
DEPARTMENT: Police Department FINANCE APPROVAL: LP
ACTION TITLE: Resolution No. 19-15 approving the Organized Crime Drug Enforcement Task Forces Agreement with the Department of Justice for the City's participation in the task force on drug-trafficking and authorizing the Police Chief to execute and deliver the Agreement.

WORKSHOP SPECIAL CONSENT NON-CONSENT TABLED PUBLIC HEARING

RECOMMENDATIONS:

Recommend Council adopt Resolution No. 19-15 approving the Organized Crime Drug Enforcement Task Forces (OCDETF) with the Department of Justice for the Buckeye Police Department's participation in the state level task force on drug trafficking and authorizing the Police Chief to execute and deliver the Agreement.

RELEVANT COUNCIL GOAL:

Goal 5: Responsive and Accountable Government and Effective Public Services

SUMMARY

PROJECT DESCRIPTION:

OCDETF combines the resources of individual agencies statewide to disrupt illicit drug trafficking in the State of Arizona by immobilizing targeted violators and trafficking organizations, which allows participating agencies the ability to effectively target, investigate and apprehend suspects involved in drug activities in their communities. The activities of OCDETF are based upon reports, referrals, and intelligence gathered by the officers assigned to OCDETF. OCDETF conducts covert and overt operations within the City of Buckeye to combat drug activities. The Agreement provides for the assignment of a Buckeye Police Department officer to the task force.

BENEFITS:

Buckeye Police Department provides one officer to participate in the OCDETF. OCDETF provides Buckeye Police Department with up to \$4,000.00 in overtime funding for the assigned officer plus investigative equipment, training and other support items. The officer will receive advanced training in investigating drug crimes and will provide this training and experience to the Buckeye Police Department. Buckeye Police Department will remain responsible for the officer's salary and benefits.

FUTURE ACTION :

If Council approves the Resolution No. 19-15, the Police Department Grant Programs Administrator will forward a fully executed copy of the Agreement to the City Clerk's Office.

ATTACHMENTS: **ADDITIONAL INFORMATION AVAILABLE IN THE OFFICE OF THE CITY CLERK.

Agreement between the Department of Justice's Organized Crime Drug Enforcement Task Forces and Buckeye Police Department

Resolution No. 19-15

FINANCIAL NARRATIVE:

CURRENT FISCAL YEAR TOTAL COST (as reflected in motion) Up to \$4,000.00

BUDGETED UNBUDGETED FISCAL YEAR BUDGET (check one) F/Y 2015-16

FUND / DEPARTMENT (GL#) _____

RESOLUTION NO. 19-15

A RESOLUTION OF THE MAYOR AND CITY COUNCIL OF THE CITY OF BUCKEYE, ARIZONA, APPROVING THE ORGANIZED CRIME DRUG ENFORCEMENT TASK FORCES AGREEMENT BETWEEN THE CITY OF BUCKEYE AND THE UNITED STATES DEPARTMENT OF JUSTICE ORGANIZED CRIME DRUG ENFORCEMENT TASK FORCES PROGRAM RELATING TO DRUG TRAFFICKING INITIATIVE AND AUTHORIZING THE POLICE CHIEF TO EXECUTE AND DELIVER SAID AGREEMENT.

BE IT RESOLVED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF BUCKEYE, ARIZONA, as follows:

Section 1. The Organized Crime Drug Enforcement Task Forces Agreement between the City of Buckeye, Arizona (the "City") and the United States Department of Justice, Organized Crime Drug Enforcement Task Forces Program ("OCDETF") relating to City's participation in the state and local OCDETF task force on drug-trafficking investigations (the "Agreement") is hereby approved in the form on file with the City Clerk.

Section 2. The Mayor, the City Manager, the Police Chief, the City Clerk and the City Attorney are hereby authorized and directed to take all steps necessary to cause the execution and delivery of the Agreement and to take all steps necessary to carry out the purpose and intent of this Resolution.

PASSED AND ADOPTED by the Mayor and City Council of the City of Buckeye, Arizona, this 7th day of April, 2015.

Jackie A. Meck, Mayor

ATTEST:

Lucinda J. Aja, City Clerk

APPROVED AS TO FORM:

Scott W. Ruby, City Attorney

Law Enforcement Sensitive



U.S. Department of Justice

United States Attorney
Organized Crime Drug Enforcement Task Forces
Southwest Region

1000 Louisiana, Suite 2300
Houston, TX 77002

713-567-9000
Fax: 713-718-3307

Sergeant Jim Hahn
Buckeye Police Department
100 N. Apache Road
Buckeye, AZ 85326

January 12, 2015

Subject: Organized Crime Drug Enforcement Task Forces (OCDETF) State and Local Overtime and Authorized Expense Agreement for Fiscal Year 2015

Dear Sergeant Hahn:

The Southwest Region OCDETF Regional Coordination Group has approved an OCDETF Agreement for the Buckeye Police Department under the following terms:

OCDETF Case #:	SW-AZ-0680	SONORAN LULLABY
Dates of the Agreement:	12/01/2014 through 09/30/2015 (Fiscal 2015)	
Funding Amount:	\$ 4,000.00	
Sponsoring Federal Agency:	DEA	

At no time should your State or Local agency exceed the approved funding noted above.

**Please note that the approved funding amount may be less than the amount originally submitted to the Regional Coordination Group.

Initial funding allocations represent projections only and therefore are subject to modification by the Regional Coordination Group based upon the progress and needs of the OCDETF investigation. Federal government accounting policy requires all open obligations be reviewed and validated at the end of each quarter; therefore if no costs have been incurred within 90 days of the date of the agreement all funding could automatically be de-obligated unless an extension has been requested and has been granted in writing by the sponsoring Agency Regional OCDETF Coordinator.

If additional funding or agreement modifications are necessary, a written request must be submitted by the sponsoring Agency Regional OCDETF Coordinator to the Assistant U.S. Attorney (AUSA) Regional OCDETF Coordinator prior to incurring any overtime and/or expenses. The sponsoring Federal agency and State or Local agency will be notified in writing on the status of the request. Any supplemental funding will be contingent upon availability of funds.

Law Enforcement Sensitive

OCDETF Agreement for Fiscal Year 2015

A reimbursement request will not be deemed "submitted" unless it is completely and accurately prepared. Reimbursement requests must be submitted within 30 days of overtime worked. The requests must be approved and signed by the sponsoring Federal agency prior to being forwarded to the U.S. Attorney's office. All requests without the proper signatures will be returned. Approved funds that do not have properly submitted reimbursement requests submitted on a timely basis will be de-obligated by the committee to meet other financial responsibilities.

The State or Local agency is responsible for ensuring and monitoring overtime payments. These payments may not, on an annual per person basis, exceed \$17,374.25 (increased to 25% of a GS-12 Step 1 Federal salary rate in effect for fiscal year beginning October 2014). The field office of the sponsoring Federal agency and the sponsoring Agency Regional OCDETF Coordinator will also monitor these payments, as stated in section 14 of the agreement. Without approval from the Regional Coordination Group and the grant of a waiver from the OCDETF Executive Office in Washington D.C. an agency may not be reimbursed in excess of \$25,000.00 on any OCDETF investigation in a given year.

Reimbursement requests which are not submitted for payment in a timely manner are subject to availability of funds.

If you have any questions, please do not hesitate to contact your sponsoring Agency Regional OCDETF Coordinator Corbett Michael at 713-693-3313.

Very truly yours,

Kenneth Magidson
United States Attorney



Robert Stabe
OCDETF Regional Director
Southwest Region

This Agreement is between the above named State or Local Law Enforcement Agency and the Organized Crime Drug Enforcement Task Forces (OCDETF) Program. This Agreement shall be effective when signed by an authorized State or Local Agency official, the sponsoring Federal Agency Special Agent-In-Charge, the sponsoring Agency Regional OCDETF Coordinator, the Assistant United States Attorney Regional OCDETF Coordinator, and the OCDETF Executive Office.

1. It is agreed that the State or Local Law Enforcement officers named on this Agreement will assist in OCDETF Investigations, Strategic Initiatives and prosecutions as set forth in the Organized Crime Drug Enforcement Task Forces State and Local Overtime and Authorized Expense/Strategic Initiative Programs, Policies and Procedures Manual, Fiscal Year 2015.
2. No individual Agreement with a State or Local department may exceed \$25,000, and the cumulative amount of OCDETF State and Local overtime monies that may be expended on a single OCDETF Investigation or Strategic Initiative in a single fiscal year may not exceed \$50,000 without express prior approval from the OCDETF Executive Office. The OCDETF Executive Office will entertain requests to exceed these funding levels in particular cases. Please submit a written request including justification approved by the AUSA Regional Coordinator to the OCDETF Budget Officer/Deputy Budget Officer when seeking to exceed the above stated funding levels.
3. Each Reimbursable Agreement will be allowed no more than six (6) modifications per year. In addition, if the funds for a particular Agreement are completely deobligated with the intention of closing that Agreement, it will not count as a modification for purposes of this policy. These amendments must be transmitted by a memorandum approved and signed by the AUSA Regional OCDETF Coordinator or designee for the region and sent to the OCDETF Executive Office.
4. If an Agreement does not have any activity during the last ninety (90) days, the funds shall automatically be deobligated. The OCDETF Executive Office will assist with the monitoring of the aging Agreements. Further, if a State or Local Agency indicates that it is no longer performing work under a particular Agreement, the State and Local Overtime and Authorized Expense/Strategic Initiative Programs, Policies and Procedures Manual requires that a modification memorandum identifying the amount to be deobligated be submitted to the OCDETF Executive Office as soon as possible after determining that no work is being performed.
5. The State and Local Law Enforcement Agency must provide billing estimates or activity on a quarterly basis.
6. The State or Local Law Enforcement Agency agrees to provide experienced drug Law Enforcement officers who are identified in this Agreement to work on the specified OCDETF Investigation or Strategic Initiative. Any change in Law Enforcement officers assigned must be agreed to by all approving officials.
7. Officers who are not deputized shall possess no Law Enforcement authority other than that conferred by virtue of their position as a commissioned officer of their parent Agency.

8. Officers who are deputized may possess Federal Law Enforcement authority as specified by the Agency affording the deputation.
9. Any State or Local officers assigned to an OCDETF Investigation or Strategic Initiative in accordance with this Agreement are not considered Federal employees and do not take on the benefits of Federal employment by virtue of their participation in the Investigation or Strategic Initiative.
10. OCDETF and the sponsoring Federal Law Enforcement Agency(ies) for the approved OCDETF Investigation or Strategic Initiative will provide to the assigned State/Local officers the clerical, operational and administrative support that is mutually agreed to by the parties in this Agreement.
11. Officers assigned to OCDETF Investigations or Strategic Initiatives should work full-time on the Investigation(s) or Strategic Initiative(s) in order to be paid overtime. In order to satisfy the "full-time" requirement, a Law Enforcement officer should work forty (40) hours per week or eight (8) hours per day on a single or multiple OCDETF Investigation(s) or Strategic Initiative(s). Any established exceptions or waivers to this definition shall be requested by the Regional Coordination Group and attached as Addendum A to the Agreement. [The parent State or Local Agency must pay the base salary of its officers. In the event officers must work overtime on an OCDETF Investigation or Strategic Initiative, the OCDETF Program will reimburse the parent State or Local Law Enforcement Agency for a limited amount of those overtime costs.] The Agency is responsible for paying its Law Enforcement officer(s) for their overtime, travel and per diem expenses. To ensure proper and complete utilization of OCDETF overtime and expense allocations, reimbursement claims must be submitted monthly on the OCDETF Reimbursement Request Form. The OCDETF Executive Office may refuse payment on any reimbursement request that is not submitted to the OCDETF Regional Coordination Group within thirty (30) days of the close of the month in which the overtime was worked.
12. It is the responsibility of the State & Local Agency to retain and have available for inspection sufficient supporting documentation for all regular hours and overtime hours worked towards a specific OCDETF case. Officers' timesheets must reflect work towards a specific OCDETF case and must be reviewed and signed by an authorized State & Local official.
13. Analysis of reimbursement claims by the Regional Coordination Group may result in a modification of the obligation of funds contained within this Agreement as well as the time period covered. The Agency affected by any such modification will receive a memo notifying them of the changes.
14. Overtime payments, including all other non-OCDETF Federal sources (such as Safe Streets, HIDTA, IRS, ICE, FEMA, etc.) may not, on an annual per person basis, exceed 25% of the current approved Federal salary rate in effect at the time the overtime is performed. The State or Local Agency is responsible for ensuring that this annual payment is not exceeded. The Executive Assistant/OCDETF Program Specialist will monitor these payments via MIS and communicate to the Federal Agency Regional OCDETF Coordinators who provide status updates to any officer approaching the threshold.

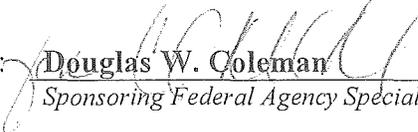
15. The overtime log must be attached to the reimbursement request when submitting the monthly invoices. The Sponsoring Federal Agency Supervisory Special Agent and the State or Local official authorized to approve the Reimbursement Request must certify that only authorized expenses are claimed, the regular hours requirement is satisfied, and that overtime has not exceeded 25% of the current Federal salary rate in effect at the time the overtime was worked.
16. Under no circumstances will the State or Local Agency charge any indirect costs for the administration or implementation of this Agreement.
17. The State or Local Agency shall maintain complete and accurate records and accounts of all obligations and expenditures of funds under this Agreement for a period of six (6) years and in accordance with generally accepted accounting principles to facilitate inspection and auditing of such records and accounts.
18. The State or Local Agency shall permit examination and auditing by representatives of the OCDETF Program, the sponsoring Federal Agency(ies), the U.S. Department of Justice, the Comptroller General of the United States, and/or any of their duly-authorized agents and representatives, of any and all records, documents, accounts, invoices, receipts, or expenditures relating to this Agreement. Failure to provide proper documentation will limit State or Local Law Enforcement Agencies from receiving OCDETF funding in the future.
19. The State or Local Agency will comply with Title VI of the Civil Rights Act of 1964 and all requirements applicable to OCDETF Agreements pursuant to the regulations of the Department of Justice (see, e.g., 28 C.F.R. Part 42, Subparts C and G; 28 C.F.R. 50.3 (1991)) relating to discrimination on the grounds of race, color, sex, age, national origin or handicap.
20. This Agreement may be terminated by any of the parties by written notice to the other parties ten (10) business days prior to termination. Billing for outstanding obligations shall be received by OCDETF within thirty (30) days of the notice of termination.
21. The Debt Collection Improvement Act of 1996 requires that most payments made by the Federal government, including vendor payments, must be made by electronic funds transfer (EFT). In accordance with the act, all OCDETF reimbursement payments will be issued via EFT. All participating State and Local Agencies must complete and submit the attached EFT form. The OCDETF Executive Office must receive one EFT form from each participating Agency or police department prior to processing their reimbursement payments. In certain circumstances the OCDETF Executive Office may make exceptions for Agencies that are unable to accept this form of payment, however, such Agencies must include written justification in the addendum of each new Agreement.
22. All changes made to the original Agreement must be approved by the OCDETF Executive Office and initialed by the Executive Assistant/OCDETF Program Specialist of the Regional Coordination Group making the revision. The AUSA Regional OCDETF Coordinator or designee must initial all funding changes. Agreement (FY15), Page 4

23. The Regional Coordination Group is responsible for identifying and implementing any additional policy requirements, as needed, for its specific region. Those regional policies will be documented in the Addendum B and attached to the approved Agreement. The Agencies are agreeing to adhere to these additional requirements and must have written approval by the Regional Coordination Group for any exceptions to the regional policies.

This Agreement is not a contract or obligation to commit Federal funds in the maximum amounts projected. Funding allocations for the time period set forth and agreed to herein represent projections only and are based upon consultation between the sponsoring Federal Agency and the State or Local Law Enforcement Agency. They are, therefore, subject to modification by OCDETF based upon the progress and needs of the OCDETF Investigation or Strategic Initiative. Additionally, resources are contingent upon the availability of funds per the approval and signature of the OCDETF Executive Office obligating authority. The OCDETF Executive Office will approve and certify that all the terms and conditions of the Agreement have been met.

Each Agreement must be approved and signed by a State or Local Law Enforcement Agency official who has supervisory authority over, and is authorized to assign, the participating Law Enforcement officers to the OCDETF Investigation or Strategic Initiative.

Approved By:  Police Chief 12/15/14
Authorized State or Local Official Title Date

Approved By: Douglas W. Coleman  12/17/14
Sponsoring Federal Agency Special Agent in Charge or Designee Date

Approved By:  11/5/15
Sponsoring Agency Regional OCDETF Coordinator Date

Approved By:  11/8/15
Assistant United States Attorney Regional OCDETF Coordinator Date

Funds are encumbered for the State/Local Agency overtime costs and authorized expense/Strategic Initiative Programs specified above. **Subject to availability of funds.**

Funds Certified: _____
OCDETF Executive Office Date

Approving Official: _____
OCDETF Executive Office Date

ORGANIZED CRIME DRUG ENFORCEMENT TASK FORCES
STATE OR LOCAL LAW ENFORCEMENT OFFICERS
ASSIGNED TO PARTICIPATE IN THE STATE AND
LOCAL OVERTIME AND AUTHORIZED EXPENSE/STRATEGIC
INITIATIVE PROGRAMS

State or Local Agency: Buckeye Police Department

OCDETF Investigation / Strategic Initiative Number: SWAZP0680

The Law Enforcement officers listed below will assist with the above identified OCDETF Investigation or Strategic Initiative. Any modification of the list of Law Enforcement officers must be agreed to in writing by all of the parties to this Agreement, made a part of the Agreement, and forwarded to the OCDETF Executive Office.

	<u>NAME</u>	<u>TITLE/RANK</u>	<u>DOB</u>
1.	Enrique Calderon	Detective	02/26/1983
2.			
3.			
4.			
5.			
6.			
7.			
8.			
9.			
10.			

Addendum A

Definition of "Full-Time Participation" Exemption

The Southwest Region Coordination Group includes in the definition of "full-time participation" as the State/Local Law Enforcement Officer working the same hours on the assigned investigations as that of the case agent. Some regular hours must be worked before overtime will be reimbursed

Additionally, there will be exceptions for special circumstances for one-time events such as canine searches and aerial surveillance etc. All special circumstances must be approved in writing via E-Mail by the Regional Coordination Group prior to use. If special circumstances are NOT approved in advance, the exception may not be granted

Any Other Exceptions or Justifications

Addendum B

Identification of Additional Policy Requirements

5B

5B

5B

5B

5B

**CITY OF BUCKEYE
COUNCIL ACTION REPORT**

MEETING DATE:	<u>April 7, 2015</u>	AGENDA ITEM:	<u>*5B.</u>
DATE PREPARED:	<u>March 5, 2015</u>	DISTRICT NO.:	<u>All</u>
STAFF LIAISON:	<u>Greg Platacz, Information Technology Director</u>	DIRECTOR APPROVAL:	<u>GP</u>
DEPARTMENT:	<u>Information Technology</u>	FINANCE APPROVAL	<u>LP</u>
ACTION TITLE:	<u>Council to Set a Budgeted Spending Authority in an Amount not to Exceed \$400,000 for the previously renewed Contract with Layer 8, LLC</u>		

Will not be added w/o both approvals

WORKSHOP
 SPECIAL
 CONSENT
 NON-CONSENT
 TABLED
 PUBLIC HEARING

RECOMMENDATIONS:

Council to approve a budgeted spending authority in an amount not to exceed \$400,000 for the previously renewed contract with Layer 8, LLC, through the term of this contract ending 12/2/15 to allow for continued services including, but not limited to, installations, special projects, and services for implementation of Enterprise Resource Planning (ERP) .

RELEVANT COUNCIL GOAL:

Goal 7: Responsive and Accountable Government and Effective Public Services

SUMMARY

PROJECT DESCRIPTION:

The contract with Layer 8, LLC was renewed in December 2014 for on-call services through December 2015 for installations and special projects in relation to the Information Technology Department and City-wide technology services. Services rendered for this contract are budgeted in the 2014/2015 Fiscal Year and will be included in the 2015/2016 proposed fiscal budget. The City Procurement Code requires signature authority above \$100,000 to be approved by Council action. This action will allow the continued progress of the \$2.1 million Enterprise Resource Planning system project approved by council along with providing for the critical needs generated by daily operations of the City.

BENEFITS:

This on-call contract is a valuable resource for in-house technological support of the daily operations as well as project support. This service is essential for the continued success of the Enterprise Resource Planning System (ERP) implementation currently underway with Tyler Technologies. Layer 8 has been a valued partner to the City of Buckeye since 2005 and is a critical part of day to day operations of the City of Buckeye network infrastructure.

FUTURE ACTION :

Layer 8, LLC contract services are eligible for renewal in December 2015. Contract services are included in the proposed 2015/2016 Fiscal Budget.

ATTACHMENTS: **ADDITIONAL INFORMATION AVAILABLE IN THE OFFICE OF THE CITY CLERK

N/A

FINANCIAL NARRATIVE:

To date, services rendered by Layer 8, LLC total approximately \$75,000. This includes the services of the Project Manager and Data Conversion Specialist for the Enterprise Resource Planning System implementation as well as the Network and Telecommunications technicians that maintain existing systems and install additional connectivity where needed.

CURRENT FISCAL YEAR TOTAL COST (as reflected in motion) \$400,000

BUDGETED
 UNBUDGETED FISCAL YEAR BUDGET (check one)
 F/Y 14/15

FUND / DEPARTMENT (GL#) 010-083-1116, 650-050-2069 & various other departmental GL's as required

7A

7A

7A

7A

7A

**CITY OF BUCKEYE
COUNCIL ACTION REPORT**

MEETING DATE	<u>April 7, 2015</u>	AGENDA ITEM:	<u>7A</u>
DATE PREPARED:	<u>March 5, 2015</u>	DISTRICT NO.:	<u>4</u>
STAFF LIAISON:	<u>Lucinda Aja</u>	DIRECTOR APPROVAL:	<u>LA</u>
DEPARTMENT:	<u>City Clerk</u>	FINANCE APPROVAL	<u>N/A</u> <small>Will not be added w/o both approvals</small>
ACTION TITLE:	<u>Application to Amend the Series 10 (Beer & Wine Store) Liquor License (No.10073472) Adding an Additional Stockholder to Leaf Verde RV Resort, LLC Located at 1500 S. Apache Road in Buckeye</u>		

WORKSHOP SPECIAL CONSENT NON-CONSENT TABLED PUBLIC HEARING

RECOMMENDATIONS:

1. Open a Public Hearing to hear citizen input regarding the application to amend the Series 10 (Beer & Wine Store) Liquor License (No.10073472) for an additional stockholder added to Leaf Verde RV Resort, LLC Located at 1500 S. Apache Road in Buckeye.
2. Receive Applicant Report.
3. Receive Public Comment.
4. Close Public Hearing.
5. Council to approve the application to amend the Series 10 (Beer & Wine Store) Liquor License (No.10073472) for an additional stockholder added to Leaf Verde RV Resort LLC Located at 1500 S. Apache Road in Buckeye.

RELEVANT COUNCIL GOAL:

Goal 3: Sustainable Community Development and Economic Vitality

SUMMARY

PROJECT DESCRIPTION:

The request for the Amendment to the current liquor license is required by the Arizona State Liquor Licensing Board because of the addition of a stockholder owning 10% or more of Leaf Verde RV Resort, LLC. The Application was received by the City Clerk's Office on March 5, 2015 and Legally posted on March 16, 2015.

BENEFITS:

Leaf Verde is an established business in Buckeye.

FUTURE ACTION : (Council and Staff)

None

ATTACHMENTS: **ADDITIONAL INFORMATION AVAILABLE IN THE OFFICE OF THE CITY CLERK.

Arizona Liquor Board License Application

Radius Map

FINANCIAL NARRATIVE: Leaf Verde, LLC pays the annual business license fees.

SECTION 3 (COMPLETE THIS SECTION FOR AGENT CHANGE)

1. If the corporation/L.L.C. is owned by another entity, ATTACH AN OWNERSHIP AND DIRECTOR / OFFICER / MEMBER DISCLOSURE for the parent entity. Attach additional sheets as necessary in order to disclose real people.

As an Agent, will you be physically present and operating the licensed premises? [] YES [] NO

If you answered YES, you must provide proof of attendance of a Department approved Liquor Law Training Course within the last five years before your application for Agent can be submitted. If "no" a manager with approved training must be submitted.

SECTION 4 (COMPLETE THIS SECTION FOR AGENT CHANGE)

To be completed by the INDIVIDUAL OR EXISTING AGENT OR CORPORATE OFFICER OR L.L.C. CONTROLLING MEMBER:

1. License Number: Y933 Date of last renewal:

2. Current Licensee or Agent: (Exactly as it appears on license) Last First Middle

I, SANDRA JEAN CATALANA (Print full name) hereby consent to the appointment of agent for this license.

I agree to immediately assign a new agent in the event that I am unable to discharge the duties of agent for this license. I have not been convicted of a felony in the last five (5) years.

X The foregoing instrument was acknowledged before me this State of Arizona County of Maricopa

(Signature of INDIVIDUAL/ CORPORATE/CLUB OFFICER/MEMBER) Day of January Year 2015

My commission expires on: April 15, 2017 (Signature of NOTARY PUBLIC)

SECTION 5 (COMPLETE THIS SECTION FOR RESTRUCTURE)

Is there more than one licensed premises involved? [] YES [] NO If yes, SEPARATE APPLICATIONS must be filed and fees paid for each license/location.

Type of current ownership:

- [] J.T.W.R.O.S.
[] INDIVIDUAL
[] PARTNERSHIP
[] CORPORATION
[] LIMITED LIABILITY CO.
[] TRUST
[] OTHER Explain

Type of new ownership:

- [] J.T.W.R.O.S.
[] INDIVIDUAL
[] PARTNERSHIP
[] CORPORATION
[] LIMITED LIABILITY CO.
[] TRUST
[] OTHER Explain

SECTION 6 (COMPLETE THIS SECTION FOR AGENT CHANGE, ACQUISITION OF CONTROL OR RESTRUCTURE)

To be completed by INDIVIDUAL OR EXISTING AGENT (if no agent change) OR NEW AGENT OR CORPORATE OFFICER OR L.L.C. CONTROLLING MEMBER as listed in Question 1 Section 1:

I, SANDRA JEAN CATALANA (Print full name) hereby declare that I am the APPLICANT filing this application.

have read the application and the contents and all statements are true, correct and complete.

X SANDRA JEAN CATALANA (Signature of INDIVIDUAL OR AGENT) State of Arizona County of Maricopa

The foregoing instrument was acknowledged before me this 27 day of January 2015 (Signature of NOTARY PUBLIC)

NOTE 1: The fee for an agent change MUST be submitted with this application: \$100.00 for the first application and \$50.00 for each additional application, not to exceed \$1,000.00. (A.R.S. 4-209.H)

NOTE 2: The \$100.00 fee for restructure/acquisition of control MUST be submitted with this application. (A.R.S. 4-209.A)

ARIZONA DEPARTMENT OF LIQUOR LICENSES & CONTROL

800 W Washington 5th Floor
Phoenix AZ 85007-2934
(602) 542-5141

804,140

QUESTIONNAIRE

P1062540 SG

Attention all Local Governing Bodies: Social Security and Birthdate Information is Confidential. This information may be given to local law enforcement agencies for the purpose of background checks only but must be blocked to be unreadable prior to posting or any public view.

Read carefully. This instrument is a sworn document. Type or print with BLACK INK. An extensive investigation of your background will be conducted. False or incomplete answers could result in criminal prosecution and the denial or subsequent revocation of a license or permit.

TO BE COMPLETED BY EACH CONTROLLING PERSON, AGENT, OR MANAGER. EACH PERSON COMPLETING THIS FORM MUST SUBMIT AN "APPLICANT" TYPE FINGERPRINT CARD AVAILABLE AT THIS OFFICE. FINGERPRINTS ON FBI-APPROVED CARDS ARE ACCEPTED FROM LAW ENFORCEMENT AGENCIES, BONA FIDE FINGERPRINT SERVICES, OR THE DEPARTMENT OF LIQUOR. THE DEPARTMENT CHARGES A \$13 FEE.

In addition to other fingerprint fees, a \$22 DPS background check fee will be charged for each fingerprint card.

Liquor License #

10073472

(If the location is currently licensed)

1. Check appropriate box -> Controlling Person (Complete Questions 1-19) Agent (Complete Questions 1-19) Manager (Only) (Complete All Questions except # 14, 14a & 21) Controlling Person or Agent must complete #21 for a Manager

2. Name: CATALANA SANDRA JEAN Date of Birth: [Redacted] (NOT a Public Record)

3. Social Security Number [Redacted] Drivers License #: [Redacted] State: AZ (NOT a public record)

4. Place of Birth: WHITTIER CA USA Height: 5'6" Weight: 130 Eyes: BLUE Hair: BLONDE

5. Marital Status Single Married Divorced Widowed

6. Name of Current or Most Recent Spouse: CATALANA ROBERT W Date of Birth: [Redacted] (NOT a public record)

7. You are a bona fide resident of what state? ARIZONA If Arizona, date of residency: 1980

8. Telephone number to contact you during business hours for any questions regarding this document. 602-292-0795

9. If you have been an Arizona resident for less than three (3) months, submit a copy of your Arizona driver's license or voter registration card.

10. Name of Licensed Premises: LEAF VERDE RV RESORT Premises Phone: 602-386-3132

11. Physical Location of Licensed Premises Address: 1500 S APACHE RD BUCKEYE AZ MARICOPA 85326

12. List your employment or type of business during the past five (5) years. If unemployed part of the time, list those dates. List most recent 1st.

FROM Month/Year	TO Month/Year	DESCRIBE POSITION OR BUSINESS	EMPLOYER'S NAME OR NAME OF BUSINESS (street address, city, state & zip)
5/2010	CURRENT	MANAGING MEMBER	LEAF VERDE RV RESORT 1500 S. APACHE RD BUCKEYE AZ 85326
1/2007	5/2010	RETIRED	[Redacted]

ATTACH ADDITIONAL SHEET IF NECESSARY FOR EITHER SECTION

13. Indicate your residence address for the last five (5) years:

FROM Month/Year	TO Month/Year	Rent or Own	RESIDENTIAL Street Address (If rented, attach additional sheet with name, address and phone number of landlord)	City	State	Zip
1/2000	CURRENT	OWN	[Redacted]	SCOTTSDALE	AZ	85258

If you checked the Manager box on the front of this form skip to # 15

14. As a Controlling Person or Agent, will you be physically present and operating the licensed premises?
If you answered YES, how many hrs/day? 8, and answer #14a below. If NO, skip to #15. YES NO
- 14a. Have you attended a DLLC-approved Liquor Law Training Course within the past 5 years? (Must provide proof)
If the answer to # 14a is "NO", course must be completed before issuance of a new license or approval on an existing license. YES NO
15. Have you been cited, arrested, indicted or summoned into court for violation of ANY law or ordinance, regardless of the disposition, even if dismissed or expunged, within the past ten (10) years?
In addition, please include all traffic tickets and complaints within the last ten (10) years that resulted in a warrant for arrest AND any traffic tickets and complaints that are alcohol or drug-related. YES NO
16. Are there ANY administrative law citations, compliance actions or consents, criminal arrest, indictments or summonses PENDING against you or ANY entity in which you are now involved? Include only criminal traffic tickets and complaints. YES NO
17. Have you or any entity in which you have held ownership, been an officer, member, director or manager EVER had a business, professional or liquor application or license rejected, denied, revoked, suspended or fined in this or any other state? YES NO
18. Has anyone EVER filed suit or obtained a judgment against you, the subject of which involved fraud or misrepresentation? YES NO
19. Are you NOW or have you EVER held ownership, been a controlling person, been an officer, member, director or manager on any other liquor license in this or any other state? YES NO

If any answer to Questions 15 through 19 is "YES" YOU MUST attach a signed statement.
Give complete details including dates, agencies involved, and dispositions.
SUBSTANTIVE CHANGES TO THIS APPLICATION WILL NOT BE ACCEPTED

20. I, SANDRA JEAN CATALANA, hereby declare that I am the APPLICANT/REPRESENTATIVE
(print full name of Applicant)
filing this questionnaire. I have read this questionnaire and all statements are true, correct and complete.

x Sandra Jean Catalana
(Signature of Applicant)

EDIE S. DARR
Notary Public - State of Arizona
MARICOPA COUNTY
My Commission Expires
April 19, 2017

My commission expires on: 15, April 2015
Day Month Year

State of Arizona County of Maricopa

The foregoing instrument was acknowledged before me this
27 day of January, 2015
Month Year

Edie S. Darr
(Signature of NOTARY PUBLIC)

COMPLETE THIS SECTION ONLY IF YOU ARE A CONTROLLING PERSON OR AGENT APPROVING A MANAGER'S APPLICATION

21. The applicant hereby authorizes the person named on this questionnaire to act as manager for the named liquor license.
The manager named must be at least 21 years of age.

State of _____ County of _____

The foregoing instrument was acknowledged before me this _____ day of _____, _____
Month Year

(Signature of NOTARY PUBLIC)

x _____
Signature of Controlling Person or Agent (circle one)

Print Name

My commission expires on: _____
Day Month Year

Certificate # ON-LINE

<input type="checkbox"/>	On-sale
<input checked="" type="checkbox"/>	Off-sale
<input type="checkbox"/>	On- and off-sale

Certificate of Completion
For
Title 4 **BASIC** Liquor Law Training

A Certificate of Completion must be on a form provided by the Arizona Department of Liquor. Certificates are completed by a state-approved training provider and, when issued, the Certificate is signed by the course participant.

The State requires BASIC Title 4 training only as a prerequisite for MANAGEMENT Title 4 training or as a result of a liquor law violation. Persons required to have BASIC Title 4 training are listed at the base of this Certificate. Licensees sometimes require BASIC Title 4 Training a condition of employment.

A replacement Certificate of Completion for Title 4 training must be available through the training provider for two years after the training completion date.

Student Information

Sandra Catalana

Full Name (please print)

Sandra Catalana

Signature

01/28/2015

01/28/2018

Training Completion Date

Certificate Expiration Date
(three years from completion date)

Training Provider Information

AATF – All-Star Alcohol Awareness

Company Name

P.O. Box 6252, Chandler, Arizona 85246

Mailing Address

(480) 664-0389

Daytime Contact Phone Number

I, Jared Repinski, certify that the above named individual did successfully complete

Instructor Name (please print)

Title 4 BASIC Training in accordance with A.R.S. §4-112(G)(2) and Arizona Administrative Code (A.A.C.)R19-1-103 using training course content and materials approved by the Arizona Department of Liquor Licenses and Control. I understand that misuse of this Certificate of Completion can result in the revocation of State-approval for the Title 4 Training Provider named in this section as provided by A.A.C. R19-1-103(E) and (F).

Jared Repinski

Instructor Signature

28 / 01 / 2015

Day Mo Year

Persons required to complete BASIC & MANAGEMENT Title 4 training: 1) owner(s) actively involved in the daily business operations of a liquor-licensed business of a series listed below
2) licensees, agents and managers actively involved in the daily business operations of a liquor-licensed business of a series listed below

In-state Microbrewery (series 3)
Conveyance (series 8)
Restaurant (series 12)

Government (series 5)
Liquor Store (series 9)
In-state Farm Winery (series 13)

Bar (series 6)
Private Club (series 14)

Beer & Wine Bar (series 7)
Hotel/Motel w/restaurant (series 11)
Beer & Wine Store (series 10)

Liquor license applications (initial and renewal) are not complete until valid Certificates of Completion for all required persons have been submitted to the Department of Liquor.

The questionnaire (which designates a manager to a location) and the agent change form (which assigns a new agent to active liquor licenses) are not complete until valid Certificates of Completion for all required persons have been submitted to the Department of Liquor.

Certificate # ON-LINE

Certificate of Completion
For
Title 4 **MANAGEMENT** Liquor Law Training

A Certificate of Completion must be on a form provided by the Arizona Department of Liquor. Certificates are completed by a state-approved training provider and, when issued, the Certificate is signed by the course participant.

Basic Title 4 training is a prerequisite for MANAGEMENT Title 4 training. A valid Certificate of Completion for BASIC Title 4 training must be on file at the Department of Liquor and satisfactory completion of a State-approved BASIC Title 4 course must be verified by the training provider prior to issuing a Certificate of Completion for MANAGEMENT Title 4 training.

A replacement Certificate of Completion for Title 4 training must be available through the training provider for two years after the training completion date.

Student Information

Sandra Catalana

Full Name (please print)

Sandra Catalana

Signature

01/28/2015

Training Completion Date

01/28/2018

Certificate Expiration Date
(three years from completion date)

Training Provider Information

AATF – All-Star Alcohol Awareness

Company Name

P.O. Box 6252, Chandler, Arizona 85246

Mailing Address

(480) 664-0389

Daytime Contact Phone Number

I, Jared Repinski, certify that the above named individual did successfully complete
Instructor Name (please print)

Title 4 **MANAGEMENT** Training in accordance with A.R.S. §4-112(G)(2) and Arizona Administrative Code (A.A.C.)R19-1-103 using training course content and materials approved by the Arizona Department of Liquor Licenses and Control. I understand that misuse of this Certificate of Completion can result in the revocation of State-approval for the Title 4 Training Provider named in this section as provided by A.A.C. R19-1-103(E) and (F).

Jared Repinski

Instructor Signature

28 / 01 / 2015

Day Mo Year

Persons required to complete BASIC & MANAGEMENT Title 4 training: 1) owner(s) actively involved in the daily business operations of a liquor-licensed business of a series listed below
2) licensees, agents and managers actively involved in the daily business operations of a liquor-licensed business of a series listed below

In-state Microbrewery (series 3)
Conveyance (series 8)
Restaurant (series 12)

Government (series 5)
Liquor Store (series 9)
In-state Farm Winery (series 13)

Bar (series 6)
Private Club (series 14)

Beer & Wine Bar (series 7)
Hotel/Motel w/restaurant (series 11)
Beer & Wine Store (series 10)

Liquor license applications (initial and renewal) are not complete until valid Certificates of Completion for all required persons have been submitted to the Department of Liquor.

The questionnaire (which designates a manager to a location) and the agent change form (which assigns a new agent to active liquor licenses) are not complete until valid Certificates of Completion for all required persons have been submitted to the Department of Liquor.

July 11, 2013

ARIZONA STATEMENT OF CITIZENSHIP
OR ALIEN STATUS FOR STATE PUBLIC BENEFITS

Title IV of the federal Personal Responsibility and Work Opportunity Reconciliation Act of 1996 (the "Act"), 8 U.S.C. § 1621, provides that, with certain exceptions, only United States citizens, United States non-citizen nationals, non-exempt "qualified aliens" (and sometimes only particular categories of qualified aliens), nonimmigrant, and certain aliens paroled into the United States are eligible to receive state, or local public benefits. With certain exceptions, a professional license and commercial license issued by a State agency is a State public benefit.

Arizona Revised Statutes § 41-1080 requires, in general, that a person applying for a license must submit documentation to the license agency that satisfactorily demonstrates the applicant's presence in the United States is authorized under federal law.

Directions: All applicants must complete Sections I, II, and IV. Applicants who are not U.S. citizens or nationals must also complete Section III.

Submit this completed form and a copy of one or more document(s) from the attached "Evidence of U.S. Citizenship, U.S. National Status, or Alien Status" with your application for license or renewal. If the document you submit does not contain a photograph, you must also provide a government issued document that contains your photograph. You must submit supporting legal documentation (i.e. marriage certificate) if the name on your evidence is not the same as your current legal name.

SECTION I - APPLICANT INFORMATION

APPLICANT'S NAME (Print or type) SANDRA JEAN CATALANA

TYPE OF APPLICATION (Check one) INITIAL APPLICATION RENEWAL

SECTION II - CITIZENSHIP OR NATIONAL STATUS DECLARATION

Are you a citizen or national of the United States? Yes No

If Yes, indicate place of birth:

City WHITTIER State (or equivalent) CA Country or Territory USA

If you answered Yes, 1) Attach a legible copy of a document from the attached list.

Name of document: ARIZONA DRIVER LICENSE
2) Go to Section IV.

If you answered No, you must complete Section III and IV.

SECTION III – ALIEN STATUS DECLARATION

To be completed by applicants who are not citizens or nationals of the United States. Please indicate alien status by checking the appropriate box. Attach a legible copy of a document from the attached list or other document as evidence of your status.

Name of document provided

Qualified Alien Status (8 U.S.C. §§ 1621(a)(1), -1641(b) and (c))

- 1. An alien lawfully admitted for permanent residence under the Immigration and Nationality Act (INA)
- 2. An alien who is granted asylum under Section 208 of the INA.
- 3. A refugee admitted to the United States under Section 207 of the INA.
- 4. An alien paroled into the United States for at least one year under Section 212(d)(5) of the INA.
- 5. An alien whose deportation is being withheld under Section 243(h) of the INA.
- 6. An alien granted conditional entry under Section 203(a)(7) of the INA as in effect prior to April 1, 1980.
- 7. An alien who is a Cuban/Haitian entrant.
- 8. An alien who has, or whose child or child's parent is a "battered alien" or an alien subject to extreme cruelty in the United States.

Nonimmigrant Status (8 U.S.C. § 1621(a)(2))

- 9. A nonimmigrant under the Immigration and Nationality Act [8 U.S.C § 1101 et seq.] Nonimmigrants are persons who have temporary status for a specific purpose. See 8 U.S.C § 1101(a)(15).

Alien Paroled into the United States For Less Than One Year (8 U.S.C. § 1621(a)(3))

- 10. An alien paroled into the United States for less than one year under Section 212(d)(5) of the INA.

Other Persons (8 U.S.C § 1621(c)(2)(A) and (C))

- 11. A nonimmigrant whose visa for entry is related to employment in the United States, or
- 12. A citizen of a freely associated state, if section 141 of the applicable compact of free association approved in Public Law 99-239 or 99-658 (or a successor provision) is in effect [Freely Associated States include the Republic of the Marshall Islands, Republic of Palau and the Federate States of Micronesia, 48 U.S.C. § 1901 et seq.];

15 FEB 25 11:47 AM '15

13. A foreign national not physically present in the United States.

Otherwise Lawfully Present

14. A person not described in categories 1-13 who is otherwise lawfully present in the United States. **PLEASE NOTE: The federal Personal Responsibility and Work Opportunity Reconciliation Act may make persons who fall into this category ineligible for licensure. See 8 U.S.C. § 1621(a).**

SECTION IV - DECLARATION

All applicants must complete this section.

I declare under penalty of perjury under the laws of the state of Arizona that the answers and evidence I have given are true and correct to the best of my knowledge.

SANDRA JEAN CATALANA

Applicant's printed name

2-17-15

Today's date

Sandra Jean Catalana

Applicant's signature

EVIDENCE OF U.S. CITIZENSHIP, U.S. NATIONAL STATUS, OR ALIEN STATUS

You must submit supporting legal documentation (i.e. marriage certificate) if the name on your evidence is not the same as your current legal name.

Evidence showing authorized presence in the United State includes the following:

1. An Arizona driver license issued after 1996 or an Arizona non-operating identification card.
2. A driver license issued by a state that verifies lawful presence in the United States.
3. A birth certificate or delayed birth certificate showing birth in one of the 50 states, the District of Columbia, Puerto Rico (on or after January 13, 1941), Guam, the U.S. Virgin Islands (on or after January 17, 1917), American Samoa, or the Northern Mariana Islands (on or after November 4, 1986, Northern Mariana Islands local time)
4. A United States certificate of birth abroad.
5. A United States passport. ***Passport must be signed***
6. A foreign passport with a United States visa.
7. An I-94 form with a photograph.
8. A United States citizenship and immigration services employment authorization document or refugee travel document.
9. A United States certificate of naturalization.
10. A United States certificate of citizenship.
11. A tribal certificate of Indian blood.
12. A tribal or bureau of Indian affairs affidavit of birth.
13. Any other license that is issued by the federal government, any other state government, an agency of this state or a political subdivision of this state that requires proof of citizenship or lawful alien status before issuing the license.

15 FEB 25 11:47 AM 9 52

ARIZONA
Driver License

Number	[REDACTED]
Expires	08/20/2016
Date of Birth	[REDACTED]
Issued	08/30/2011

[REDACTED]

Class: D, Sex: F
Eyes: BLU, Height: 5-03
Hair: BRN, Weight: 90

Andy Paul Collins



ARIZONA DEPARTMENT OF LIQUOR LICENSES & CONTROL

800 W Washington 5th Floor
Phoenix AZ 85007-2934
(602) 542-5141

804,140

QUESTIONNAIRE

P1073332 SG

Attention all Local Governing Bodies: Social Security and Birthdate Information is Confidential. This information may be given to local law enforcement agencies for the purpose of background checks only but must be blocked to be unreadable prior to posting or any public view.

Read carefully. This instrument is a sworn document. Type or print with BLACK INK. An extensive investigation of your background will be conducted. False or incomplete answers could result in criminal prosecution and the denial or subsequent revocation of a license or permit.

TO BE COMPLETED BY EACH CONTROLLING PERSON, AGENT OR MANAGER. EACH PERSON COMPLETING THIS FORM MUST SUBMIT AN "APPLICANT" TYPE FINGERPRINT CARD AVAILABLE AT THIS OFFICE. FINGERPRINTS ON FBI-APPROVED CARDS ARE ACCEPTED FROM LAW ENFORCEMENT AGENCIES, BONA FIDE FINGERPRINT SERVICES, OR THE DEPARTMENT OF LIQUOR. THE DEPARTMENT CHARGES A \$13 FEE.

In addition to other fingerprint fees, a \$22 DPS background check fee will be charged for each fingerprint card.

The fees allowed by A.R.S. § 44-6852 will be charged for all dishonored checks.

Liquor License #

10073472

(If the location is currently licensed)

1. Check appropriate box -> Controlling Person (Complete Questions 1-19) or Agent (Complete Questions 1-19) or Manager (Only) (Complete All Questions except # 14, 14a & 21)

2. Name: Swanson Craig Douglas Date of Birth: [Redacted]

3. Social Security Number: [Redacted] Drivers License #: [Redacted] State: CA

4. Place of Birth: Denison Iowa USA Height: 6'1" Weight: 178 Eyes: Blue Hair: Blonde

5. Marital Status: Single [X] Married Divorced Widowed

6. Name of Current or Most Recent Spouse: Swanson Nancy Anne Stansell Date of Birth: [Redacted]

7. You are a bona fide resident of what state? CA If Arizona, date of residency:

8. Telephone number to contact you during business hours for any questions regarding this document. 619-840-8482

9. If you have been an Arizona resident for less than three (3) months, submit a copy of your Arizona driver's license or voter registration card.

10. Name of Licensed Premises: Leave Verde RV Resort, LLC Premises Phone: 627-386-3132

11. Physical Location of Licensed Premises Address: 1500 S. Apache Road Buckeye Maricopa 85236

Table with 4 columns: FROM Month/Year, TO Month/Year, DESCRIBE POSITION OR BUSINESS, EMPLOYER'S NAME OR NAME OF BUSINESS (street address, city, state & zip). Rows include Attorney at CGS3 12750 High Bluff Dr. #250 San Diego, CA 92130 and Attorney at Allen Matkins 501 S. Broadway #900 San Diego, CA 92101.

ATTACH ADDITIONAL SHEET IF NECESSARY FOR EITHER SECTION

Table with 7 columns: FROM Month/Year, TO Month/Year, Rent or Own, RESIDENTIAL Street Address (if rented, attach additional sheet with name, address and phone number of landlord), City, State, Zip. Row includes 10/97 CURRENT Own [Redacted] Coronado CA 92118.

If you checked the Manager box on the front of this form skip to # 15

- 14. As a Controlling Person or Agent, will you be physically present and operating the licensed premises?
If you answered YES, how many hrs/day? _____, and answer #14a below. If NO, skip to #15. YES NO
- 14a. Have you attended a DLLC-approved Liquor Law Training Course within the past 5 years? (Must provide proof)
If the answer to # 14a is "NO", course must be completed before issuance of a new license or approval on an existing license. YES NO
- 15. Have you been cited, arrested, indicted or summoned into court for violation of ANY law or ordinance, regardless of the disposition, even if dismissed or expunged, within the past ten (10) years?
In addition, please include all traffic tickets and complaints within the last ten (10) years that resulted in a warrant for arrest AND any traffic tickets and complaints that are alcohol or drug-related. YES NO
- 16. Are there ANY administrative law citations, compliance actions or consents, criminal arrest, indictments or summonses PENDING against you or ANY entity in which you are now involved? Include only criminal traffic tickets and complaints. YES NO
- 17. Have you or any entity in which you have held ownership, been an officer, member, director or manager EVER had a business, professional or liquor application or license rejected, denied, revoked, suspended or fined in this or any other state? YES NO
- 18. Has anyone EVER filed suit or obtained a judgment against you, the subject of which involved fraud or misrepresentation? YES NO
- 19. Are you NOW or have you EVER held ownership, been a controlling person, been an officer, member, director or manager on any other liquor license in this or any other state? YES NO

If any answer to Questions 15 through 19 is "YES" YOU MUST attach a signed statement. Give complete details including dates, agencies involved, and dispositions.

SUBSTANTIVE CHANGES TO THIS APPLICATION WILL NOT BE ACCEPTED

20. I, Craig Douglas Swanson, hereby declare that I am the APPLICANT/REPRESENTATIVE
(print full name of Applicant)
filing this questionnaire. I have read this questionnaire and all statements are true, correct and complete.

X 
(Signature of Applicant)

State of _____ County of _____
The foregoing instrument was acknowledged before me this
day of _____, _____
Month Year
See attached
(Signature of NOTARYPUBLIC)

My commission expires on: 2 11 2018
Day Month Year

COMPLETE THIS SECTION ONLY IF YOU ARE A CONTROLLING PERSON OR AGENT APPROVING A MANAGER'S APPLICATION

21. The applicant hereby authorizes the person named on this questionnaire to act as manager for the named liquor license. The manager named must be at least 21 years of age.

State of _____ County of _____
The foregoing instrument was acknowledged before me this
day of _____, _____
Month Year
(Signature of NOTARY PUBLIC)

X _____
Signature of Controlling Person or Agent (circle one)

Print Name
My commission expires on: _____
Day Month Year

15 FEB 25 Lit. Dept AM 9 52

15 FEB 9 Lit. Dept AM1001

A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

State of California)
County of San Diego)

On January 22, 2015 before me, PAULETTE FARQUHAR,
(here insert name and title of the officer)
personally appeared CRAIG D. SWANSON, who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.

Signature *Paulette Farquhar* (Seal)



ARIZONA DEPARTMENT OF LIQUOR LICENSES & CONTROL

800 W Washington 5th Floor
Phoenix AZ 85007-2934
(602) 542-5141

804,140

QUESTIONNAIRE

P1073333 SG

Attention all Local Governing Bodies: Social Security and Birthdate information is Confidential. This information may be given to local law enforcement agencies for the purpose of background checks only but must be blocked to be unreadable prior to posting or any public view.

Read carefully. This instrument is a sworn document. Type or print with BLACK INK. An extensive investigation of your background will be conducted. False or incomplete answers could result in criminal prosecution and the denial or subsequent revocation of a license or permit.

TO BE COMPLETED BY EACH CONTROLLING PERSON, AGENT, OR MANAGER. EACH PERSON COMPLETING THIS FORM MUST SUBMIT AN "APPLICANT" TYPE FINGERPRINT CARD AVAILABLE AT THIS OFFICE. FINGERPRINTS ON FBI-APPROVED CARDS ARE ACCEPTED FROM LAW ENFORCEMENT AGENCIES, BONA FIDE FINGERPRINT SERVICES, OR THE DEPARTMENT OF LIQUOR. THE DEPARTMENT CHARGES A \$13 FEE.

In addition to other fingerprint fees, a \$22 DPS background check fee will be charged for each fingerprint card.

The fees allowed by A.R.S. § 44-6852 will be charged for all dishonored checks.

Liquor License #

10073472

(If the location is currently licensed)

1. Check appropriate box → Controlling Person (Complete Questions 1-19) Agent (Complete Questions 1-19) Manager (Only) (Complete All Questions except # 14, 14a & 21)

Controlling Person or Agent must complete #21 for a Manager. Controlling Person or Agent must complete # 21

2. Name: PERKINS LINDA ANDERSON Date of Birth: [REDACTED] (NOT a Public Record)

3. Social Security Number: [REDACTED] Drivers License #: [REDACTED] State: CA (NOT a public record)

4. Place of Birth: LYNWOOD, CA USA Height: 5'7" Weight: 145 Eyes: HZL Hair: BROWN

5. Marital Status Single Married Divorced Widowed

6. Name of Current or Most Recent Spouse: PERKINS TERRY JONATHAN Date of Birth: [REDACTED] (NOT a public record)

7. You are a bona fide resident of what state? CALIFORNIA If Arizona, date of residency: _____

8. Telephone number to contact you during business hours for any questions regarding this document. 805-705-1589

9. If you have been an Arizona resident for less than three (3) months, submit a copy of your Arizona driver's license or voter registration card.

10. Name of Licensed Premises: LEAF VERDE RV RESORT Premises Phone: 623-386-3132

11. Physical Location of Licensed Premises Address: 1500 S. APACHE RD BUCKEYE MARICOPA 85326

12. List your employment or type of business during the past five (5) years. If unemployed part of the time, list those dates. List most recent 1st.

FROM Month/Year	TO Month/Year	DESCRIBE POSITION OR BUSINESS	EMPLOYER'S NAME OR NAME OF BUSINESS (street address, city, state & zip)
2/2001	CURRENT	NA RETIRED	[REDACTED] SANTA BARBARA CA 93109

ATTACH ADDITIONAL SHEET IF NECESSARY FOR EITHER SECTION

13. Indicate your residence address for the last five (5) years:

FROM Month/Year	TO Month/Year	Rent or Own	RESIDENTIAL Street Address	City	State	Zip
2/2001	CURRENT	OWN	[REDACTED]	Santa Barbara	CA	93109

If you checked the Manager box on the front of this form skip to # 15

- 14. As a Controlling Person or Agent, will you be physically present and operating the licensed premises?
If you answered YES, how many hrs/day? _____, and answer #14a below. If NO, skip to #15. YES NO
- 14a. Have you attended a DLLC-approved Liquor Law Training Course within the past 5 years? (Must provide proof)
If the answer to # 14a is "NO", course must be completed before issuance of a new license or approval on an existing license. YES NO
- 15. Have you been cited, arrested, indicted or summoned into court for violation of ANY law or ordinance, regardless of the disposition, even if dismissed or expunged, within the past ten (10) years?
In addition, please include all traffic tickets and complaints within the last ten (10) years that resulted in a warrant for arrest AND any traffic tickets and complaints that are alcohol or drug-related. YES NO
- 16. Are there ANY administrative law citations, compliance actions or consents, criminal arrest, indictments or summonses PENDING against you or ANY entity in which you are now involved? Include only criminal traffic tickets and complaints. YES NO
- 17. Have you or any entity in which you have held ownership, been an officer, member, director or manager EVER had a business, professional or liquor application or license rejected, denied, revoked, suspended or fined in this or any other state? YES NO
- 18. Has anyone EVER filed suit or obtained a judgment against you, the subject of which involved fraud or misrepresentation? YES NO
- 19. Are you NOW or have you EVER held ownership, been a controlling person, been an officer, member, director or manager on any other liquor license in this or any other state? YES NO

If any answer to Questions 15 through 19 is "YES" YOU MUST attach a signed statement.
Give complete details including dates, agencies involved, and dispositions.
SUBSTANTIVE CHANGES TO THIS APPLICATION WILL NOT BE ACCEPTED

20. I, LINDA ANDERSON PERKINS, hereby declare that I am the APPLICANT/REPRESENTATIVE
(print full name of Applicant)
filing this questionnaire. I have read this questionnaire and all statements are true, correct and complete.

x Linda Anderson Perkins
(Signature of Applicant)

State of _____ County of _____

The foregoing instrument was acknowledged before me this
_____ day of _____, _____
Month Year

My commission expires on: 4 20 17
Day Month Year

See attached certificate
(Signature of NOTARY PUBLIC)

N/A

COMPLETE THIS SECTION ONLY IF YOU ARE A CONTROLLING PERSON OR AGENT APPROVING A MANAGER'S APPLICATION

21. The applicant hereby authorizes the person named on this questionnaire to act as manager for the named liquor license.
The manager named must be at least 21 years of age.

State of _____ County of _____

The foregoing instrument was acknowledged before me this

x _____
Signature of Controlling Person or Agent (circle one)

_____ day of _____
Month Year

Print Name

(Signature of NOTARY PUBLIC)

My commission expires on: _____
Day Month Year

CALIFORNIA ALL-PURPOSE ACKNOWLEDGMENT

CIVIL CODE § 1189

A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

State of California)
County of Santa Barbara)

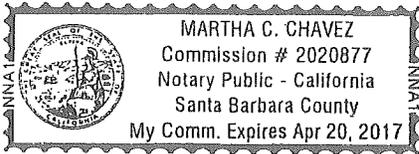
On January 14, 2015 before me, Martha C Chavez, Notary Public
Date Here Insert Name and Title of the Officer

personally appeared Linda Anderson Perkins
Name(s) of Signer(s)

who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.



Signature Martha C Chavez
Signature of Notary Public

Place Notary Seal Above

OPTIONAL

Though this section is optional, completing this information can deter alteration of the document or fraudulent reattachment of this form to an unintended document.

Description of Attached Document

Title or Type of Document: Document Date:

Number of Pages: Signer(s) Other Than Named Above:

Capacity(ies) Claimed by Signer(s)

Signer's Name:

Corporate Officer - Title(s):

Partner - Limited General

Individual Attorney in Fact

Trustee Guardian or Conservator

Other:

Signer Is Representing:

Signer's Name:

Corporate Officer - Title(s):

Partner - Limited General

Individual Attorney in Fact

Trustee Guardian or Conservator

Other:

Signer Is Representing:

15 FEB 25 11:49 AM '02

ARIZONA DEPARTMENT OF LIQUOR LICENSES & CONTROL

800 W Washington 5th Floor
Phoenix AZ 85007-2934

(602) 542-5141

804,140

QUESTIONNAIRE

P1073234 SG

Attention all Local Governing Bodies: Social Security and Birthdate information is Confidential. This information may be given to local law enforcement agencies for the purpose of background checks only, but must be blocked to be unreadable prior to posting or any public view.

Read carefully. This instrument is a sworn document. Type or print with BLACK INK. An extensive investigation of your background will be conducted. False or incomplete answers could result in criminal prosecution and the denial or subsequent revocation of a license or permit.

TO BE COMPLETED BY EACH CONTROLLING PERSON, AGENT, OR MANAGER. EACH PERSON COMPLETING THIS FORM MUST SUBMIT AN "APPLICANT" TYPE FINGERPRINT CARD AVAILABLE AT THIS OFFICE. FINGERPRINTS ON FBI-APPROVED CARDS ARE ACCEPTED FROM LAW ENFORCEMENT AGENCIES, BONA FIDE FINGERPRINT SERVICES, OR THE DEPARTMENT OF LIQUOR. THE DEPARTMENT CHARGES A \$13 FEE. In addition to other fingerprint fees, a \$22 DPS background check fee will be charged for each fingerprint card.

Liquor License #

10073472

(If the location is currently licensed)

The fees allowed by A.R.S. § 44-6852 will be charged for all dishonored checks.

1. Check appropriate box →

<input checked="" type="checkbox"/> Controlling Person (Complete Questions 1-19) Controlling Person or Agent must complete #21 for a Manager	<input type="checkbox"/> Agent (Complete All Questions except # 14, 14a & 21) Controlling Person or Agent must complete # 21	<input type="checkbox"/> Manager (Only) (Complete All Questions except # 14, 14a & 21) Controlling Person or Agent must complete # 21
--	--	---

2. Name: PERKINS, TERRY JONATHAN Date of Birth: [REDACTED] (NOT a Public Record)

3. Social Security Number: [REDACTED] Drivers License #: [REDACTED] State: CA (NOT a public record)

4. Place of Birth: HOLLYWOOD, CA USA Height: 6' Weight: 200 Eyes: HAZEL Hair: BLOND

5. Marital Status Single Married Divorced Widowed

6. Name of Current or Most Recent Spouse: PERKINS, LINDA A Date of Birth: [REDACTED] (NOT a Public Record)

7. You are a bona fide resident of what state? CA If Arizona, date of residency: [REDACTED]

8. Telephone number to contact you during business hours for any questions regarding this document. 805-563-0000

9. If you have been an Arizona resident for less than three (3) months, submit a copy of your Arizona driver's license or voter registration card.

10. Name of Licensed Premises: Leaf Verde RV Resort Premises Phone: 623-386-3132

11. Physical Location of Licensed Premises Address: 1500 S. Apache Road, Buckeye, Maricopa, 85326

12. List your employment or type of business during the past five (5) years. If unemployed part of the time, list those dates. List most recent 1st.

FROM Month/Year	TO Month/Year	DESCRIBE POSITION OR BUSINESS	EMPLOYER'S NAME OR NAME OF BUSINESS (street address, city, state & zip)
10/1987	CURRENT	PHYSICIAN, OWNER	COSMETIC SURGERY CENTER, 2323 Dela Vina St #101 SANTA BARBARA, CA. 93105

ATTACH ADDITIONAL SHEET IF NECESSARY FOR EITHER SECTION

13. Indicate your residence address for the last five (5) years:

FROM Month/Year	TO Month/Year	Rent or Own	RESIDENTIAL Street Address (If rented, attach additional sheet with name, address and phone number of landlord)	City	State	Zip
2/2001	CURRENT	OWN	[REDACTED] Barbara, Ca 93109	Santa Barbara	CA	93109

15 FEB 25 11:47 AM '15

If you checked the Manager box on the front of this form skip to # 15

- 14. As a Controlling Person or Agent, will you be physically present and operating the licensed premises?
If you answered YES, how many hrs/day? _____, and answer #14a below. If NO, skip to #15. YES NO
- 14a. Have you attended a DLLC-approved Liquor Law Training Course within the past 5 years? (Must provide proof)
If the answer to # 14a is "NO", course must be completed before issuance of a new license or approval on an existing license. YES NO
- 15. Have you been cited, arrested, indicted or summoned into court for violation of ANY law or ordinance, regardless of the disposition, even if dismissed or expunged, within the past ten (10) years?
In addition, please include all traffic tickets and complaints within the last ten (10) years that resulted in a warrant for arrest AND any traffic tickets and complaints that are alcohol or drug-related. YES NO
- 16. Are there ANY administrative law citations, compliance actions or consents, criminal arrest, indictments or summonses PENDING against you or ANY entity in which you are now involved? Include only criminal traffic tickets and complaints. YES NO
- 17. Have you or any entity in which you have held ownership, been an officer, member, director or manager EVER had a business, professional or liquor application or license rejected, denied, revoked, suspended or fined in this or any other state? YES NO
- 18. Has anyone EVER filed suit or obtained a judgment against you, the subject of which involved fraud or misrepresentation? YES NO
- 19. Are you NOW or have you EVER held ownership, been a controlling person, been an officer, member, director or manager on any other liquor license in this or any other state? YES NO

If any answer to Questions 15 through 19 is "YES" YOU MUST attach a signed statement. Give complete details including dates, agencies involved, and dispositions.

SUBSTANTIVE CHANGES TO THIS APPLICATION WILL NOT BE ACCEPTED

20. I, TERRY JONATHAN PERKINS, hereby declare that I am the APPLICANT/REPRESENTATIVE
(print full name of Applicant)
filing this questionnaire. I have read this questionnaire and all statements are true, correct and complete.

X Terry Jonathan Perkins
Signature of Applicant

MARTHA C. CHAVEZ
Commission # 2020877
Notary Public - California
Santa Barbara County
My Comm. Expires Apr 20, 2017

30 Apr 2017
Day Month Year

State of California County of Santa Barbara

The foregoing instrument was acknowledged before me this
19th day of February, 2015
Month Year

Martina C Chavez
(Signature of NOTARY PUBLIC)

COMPLETE THIS SECTION ONLY IF YOU ARE A CONTROLLING PERSON OR AGENT APPROVING A MANAGER'S APPLICATION

21. The applicant hereby authorizes the person named on this questionnaire to act as manager for the named liquor license. The manager named must be at least 21 years of age.

State of _____ County of _____

The foregoing instrument was acknowledged before me this
_____ day of _____
Month Year

(Signature of NOTARY PUBLIC)

X _____
Signature of Controlling Person or Agent (circle one)

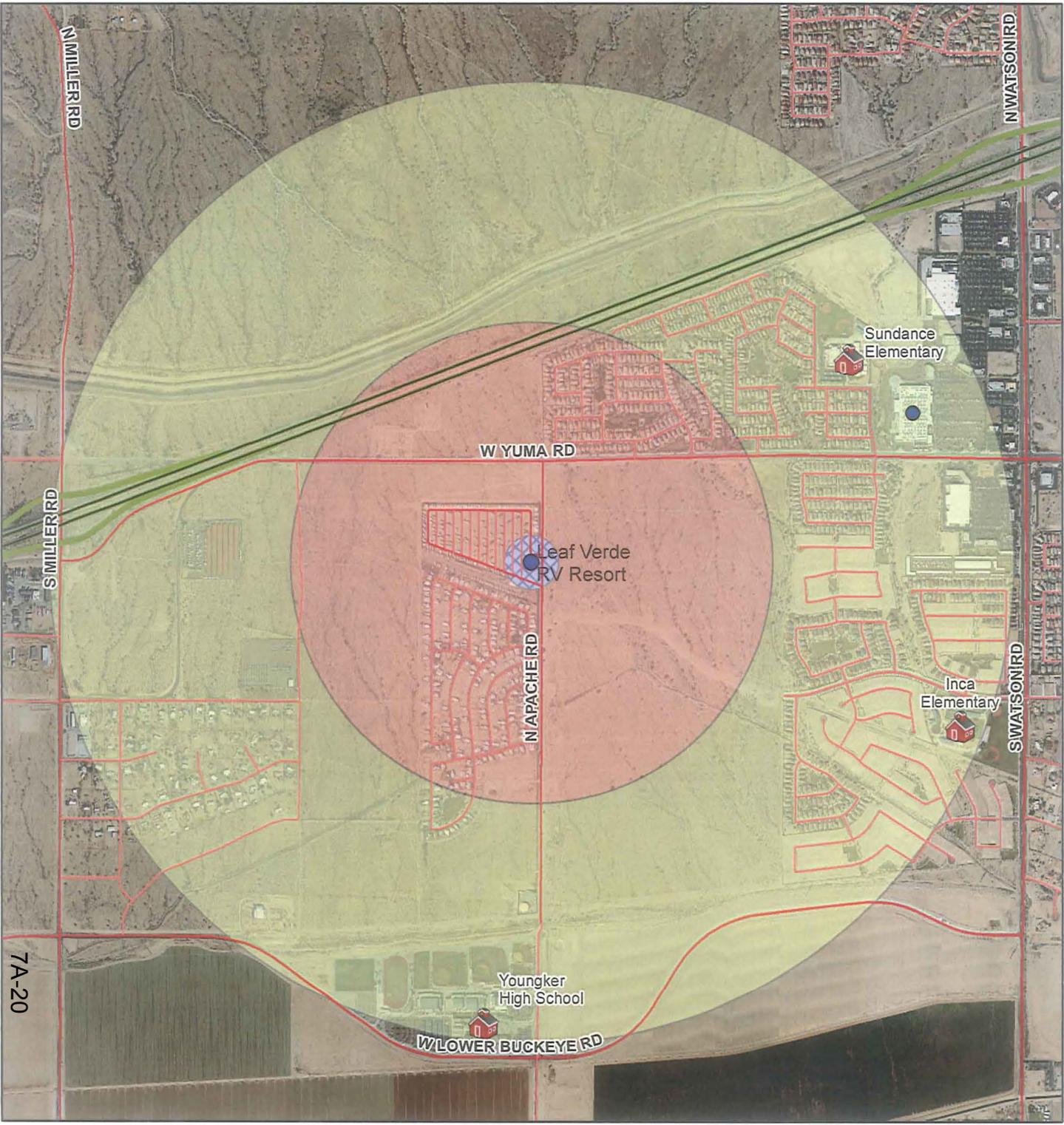
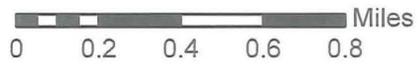
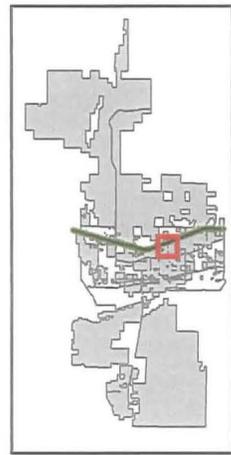
Print Name

My commission expires on: _____
Day Month Year

City of Buckeye Business Licensing

Buis. Lic. #: 2388
 State Liquor License #: 10073472
 Beer and Wine Store
 Series 10
 Leaf Verde RV Resort LLC
 1500 S. Apache Rd
 Buckeye, AZ 85326

-  Leaf Verde RV Resort
-  Schools
-  Fire Stations
-  300 ft Radius
-  1/2 mile Radius
-  1 mile Radius



The data depicted hereon are for reference purposes only. The City of Buckeye does not warrant the accuracy or integrity of the information for any particular use.

7B

7B

7B

7B

7B

**CITY OF BUCKEYE
COUNCIL ACTION REPORT**

MEETING DATE:	<u>April 7, 2015</u>	AGENDA ITEM:	<u>7B.</u>
DATE PREPARED:	<u>March 11, 2015</u>	DISTRICT NO.:	<u>ALL</u>
STAFF LIAISON:	<u>Jennifer Rogers, Marketing & Communications Manager Larry Price, Finance Director</u>	DIRECTOR APPROVAL:	<u>JR & LP</u>
DEPARTMENT:	<u>Marketing & Communications and Finance</u>	FINANCE APPROVAL:	<u>LDP</u> <u>Will not be added w/o both approvals</u>
ACTION TITLE:	<u>Ordinance No. 04-15 Of The Mayor And City Council Of The City Of Buckeye, Arizona, Amending The City Of Buckeye Code, Chapter 13 (Tax Code 2011 Edition), Article IV (Privilege Taxes), Section 13-444, And Adopting A New Section 13-447 Relating To Model City Tax Code Levying A Transient Lodging Tax; Establishing An Effective Date.</u>		

WORKSHOP SPECIAL CONSENT NON-CONSENT TABLED PUBLIC HEARING

RECOMMENDATIONS:

Council to adopt Ordinance No. 04-15 Of The Mayor And City Council Of The City Of Buckeye, Arizona, Amending The City Of Buckeye Code, Chapter 13 (Tax Code 2011 Edition), Article IV (Privilege Taxes), Section 13-444, And Adopting A New Section 13-447 Relating To Model City Tax Code Levying A Transient Lodging Tax; Establishing An Effective Date.

RELEVANT COUNCIL GOAL:

- Goal 1: Fiscal Wellness and Financial Flexibility and Accountability.
- Goal 2: Enhanced Economic Well-Being and Vitality.
- Goal 5: Responsive and Accountable Government and Effective Public Services

SUMMARY

PROJECT DESCRIPTION:

With a goal of promoting tourism in Buckeye, the Ordinance 04-15 presented today is a tool that provides the City with additional revenue and the ability to put tourism strategies into action.

The proposed Ordinance adopts an additional tax rate of 3% on transient lodging. Currently, there are four hotels and/or motels in Buckeye and one RV resort. Sales tax revenue received from these five (5) entities in FY12-13 was \$59,707. The City is anticipating a fifth hotel in Buckeye in the next 12 months. The City of Buckeye is the only city in Maricopa County that does not impose this additional transient lodging tax.

As presented in Council workshops on January 20, 2015 and March 3, 2015, the existing hotel/motels and the RV resort in Buckeye were in favor of the additional tax on transient lodging. In addition, multiple options and strategies were discussed with respect to how the revenue generated from this additional tax could be used to promote tourism in Buckeye.

As required by law, the City posted a notice of this proposed new tax on the City's website. This notice was posted on February 4, 2015 which meets the requirement to post such notice 60 days prior to Council's current April 7, 2015 consideration of the proposed new tax. In addition, pursuant to the requirements of the intergovernmental agreement by and between the City and the State of Arizona (Arizona Department of Revenue), the City is to provide the Arizona Department of Revenue with at least 60 days' notice before the effective date of any change or amendment to the taxes to be collected by the Arizona Department of Revenue on the City's behalf. Therefore, the effective date of Ordinance No. 04-15 is July 1, 2015.

BENEFITS:

If Buckeye adopts this additional 3% lodging tax, the City will receive an estimated additional \$59,707 in revenue for use in the promotion of tourism in Buckeye (this additional \$59,707 does not include new hotels coming into the market).

FUTURE ACTION :

The effective date of Ordinance No. 04-15, if adopted by Council, will be July 1, 2015.

City finance staff will notify the Arizona Department of Revenue no later than 10 days following Council's approval of Ordinance No. 04-15.

Additionally, City finance staff will send a copy of the fully executed and recorded Ordinance No. 04-15 to the Arizona League of Cities and Towns.

ATTACHMENTS: **ADDITIONAL INFORMATION AVAILABLE IN THE OFFICE OF THE TOWN CLERK
Ordinance No. 04-15.

FINANCIAL NARRATIVE:

CURRENT FISCAL YEAR TOTAL COST (as reflected in motion)

N/A

BUDGETED UNBUDGETED FISCAL YEAR BUDGET (check one)

F/Y N/A

FUND / DEPARTMENT (GL#)

N/A

WHEN RECORDED MAIL TO:

City of Buckeye
ATTN: City Clerk, Lucinda J. Aja
530 East Monroe Avenue
Buckeye, Arizona 85326

ORDINANCE NO. 04-15

AN ORDINANCE OF THE MAYOR AND CITY COUNCIL OF THE CITY OF BUCKEYE, ARIZONA, AMENDING THE CITY OF BUCKEYE CODE, CHAPTER 13 (TAX CODE 2011 EDITION), ARTICLE IV (PRIVILEGE TAXES), SECTION 13-444, AND ADOPTING A NEW SECTION 13-447 RELATING TO MODEL CITY TAX CODE LEVYING A TRANSIENT LODGING TAX; ESTABLISHING AN EFFECTIVE DATE.

WHEREAS, the Mayor and City Council of the City of Buckeye desire to amend the City Code, Chapter 13 (Tax Code 2011 Edition) Article IV (Privilege Taxes) and adopt a transient lodging tax in the City of Buckeye for the purpose of generating revenue to be used to promote tourism in the City as allowed by law.

BE IT ORDAINED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF BUCKEYE, ARIZONA, as follows:

Section 1. That Buckeye City Code, Chapter 13 (Tax Code 2011 Edition), Article IV (Privilege Taxes), Section 13-444 is hereby deleted and replaced with the following:

Sec. 13-444. Hotels.

The tax rate shall be at an amount equal to three percent (3%) of the gross income from the business activity upon every person engaging or continuing in the business of operating a hotel charging for lodging and/or lodging space furnished to any:

- (a) Person.
- (b) Exclusions. The tax imposed by this Section shall not include:
 - (1) Income derived from incarcerating or detaining prisoners who are under the jurisdiction of the United States, this State or any other state or a political subdivision of this State or of any other state in a privately operated prison, jail or detention facility.
 - (2) Gross proceeds of sales or gross income that is properly included in another business activity under this Article and that is taxable to the person engaged in

that business activity, but the gross proceeds of sales or gross income to be deducted shall not exceed the consideration paid to the person conducting the activity.

- (3) Gross proceeds of sales or gross income from transactions or activities that are not limited to transients and that would not be taxable if engaged in by a person not subject to tax under this Article.
- (4) Gross proceeds of sales or gross income from transactions or activities that are not limited to transients and that would not be taxable if engaged in by a person subject to taxation under Section 13-410 or Section 13-475 due to an exclusion, exemption or deduction.
- (5) Gross proceeds of sales or gross income from commissions received from a person providing services or property to the customers of the hotel. However, such commissions may be subject to tax under Section 13-445 or Section 13-450 as rental, leasing or licensing for use of real or tangible personal property.
- (6) Income from providing telephone, fax or Internet services to customers at an additional charge that is separately stated to the customer and is separately maintained in the hotel's books and records. However, such gross proceeds of sales or gross income may be subject to tax under Section 13-470 as telecommunication services.

Section 2. That a new Section 13-447 is hereby added to the Buckeye City Code, Chapter 13 (Tax Code 2011 Edition), Article IV (Privilege Taxes), as follows:

Sec. 13-447. Rental, leasing, and licensing for use of real property: additional tax upon transient lodging.

In addition to the taxes levied as provided in section 13-444, there is hereby levied and shall be collected an additional tax in an amount equal to three percent (3%) of the gross income from the business activity of any hotel engaging or continuing within the City in the business of charging for lodging and/or lodging space furnished to any transient. One hundred percent (100%) of the revenue derived from the additional tax imposed in this Section shall be used for the promotion of tourism as allowed by law. "Transient" means any person who either at the person's own expense or at the expense of another obtains lodging space or the use of lodging space on a daily or weekly basis, or on any other basis for less than thirty (30) consecutive days.

Section 3. The provisions of this Ordinance shall become effective on July 1, 2015.

Section 4. If any section, subsection, sentence, clause, phrase or portion of this Ordinance is for any reason held to be invalid or unconstitutional by the decision of any court of competent jurisdiction, such decision shall not affect the validity of the remaining portions of this Ordinance.

Section 5. The Mayor, the City Manager, the City Clerk and the City Attorney are hereby authorized and directed to take all steps and to execute all documents necessary to carry out the purpose and intent of this Ordinance

PASSED AND ADOPTED by the Mayor and City Council of the City of Buckeye, Arizona, this 7th day of April, 2015.

Jackie A. Meck, Mayor

ATTEST:

Lucinda J. Aja, City Clerk

APPROVED AS TO FORM:

Scott W. Ruby, City Attorney