



ANNUAL NON-PROFIT

Community Funding

PROGRAM



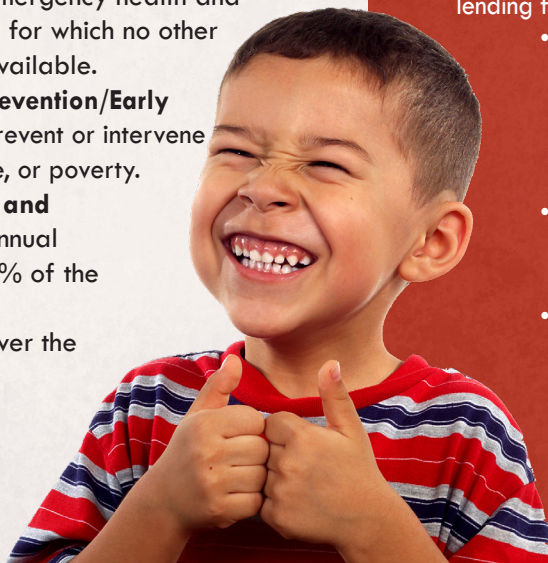


Guidelines & Eligibility

Each year, as part of the annual fiscal year budget process, the city of Buckeye allocates funding to be used to fund non-profit agencies which provide human or social services to benefit Buckeye residents. The City has been funding non-profit agencies from the General Fund for this purpose for several years.

NON-PROFIT PROGRAM FUNDING PRIORITIES INCLUDE:

- **Families in Crisis (Includes Domestic Violence) Services:** Assist individuals and families in meeting emergency health and safety needs to stabilize a crisis, and for which no other or inadequate funding sources are available.
- **Mental Health & Substance Abuse Prevention/Early Intervention Services:** Services that prevent or intervene in cases of family breakdown, violence, or poverty.
- **Low/ Moderate Income Individuals and Families:** Buckeye residents whose annual household income is at or below 200% of the Annual Federal Poverty Threshold.
- **Elderly/Seniors:** Buckeye residents over the age of 62
- **Homeless Individuals and Families**
- **Special Needs Individuals**
- **Youth**



- All organizations must serve residents in Buckeye.
- All applications must be complete prior to submitting and received by deadline: Friday, August 9, 2024 by 5:00 p.m.
- Applications will be accepted only from non-profit corporations.
- Applicants that received funding in previous years must submit closeout report (pg. 7) on previously awarded funds.
- Applicants may apply for more than one program, however each program requires a separate application.
- Organizations must comply with all appropriate federal and Arizona State Constitutional requirements on the use of public funds, particularly prohibiting funds being used for personal benefit or lending funds to a private entity.
 - If selected, applicants may be required to present how the awards were used during a city council workshop, council meeting, and/or to the Non-Profit Community Funding Committee.
- All unexpended funds must be returned to the city of Buckeye within 30 days of the closeout report.
- No funds can be expended until funding is approved by City Council and awarded to the organization. Funds cannot be used for expenses incurred prior to funds being awarded.

Application Requirements

Submit one signed, PDF electronic version of the complete application, mail or hand deliver. Applications must be received at Buckeye City Hall either electronically or hard copy by **Friday, August 9, 2024 by 5 p.m.** A confirmation e-mail or receipt will be provided showing the date and time the proposal is received.

Applicants MUST PROVIDE the following:

1. Completed application signed by an authorized representative of the organization
2. Proof of Section 501©3 tax exemption from the Internal Revenue Service
3. Documentation of good standing with the state Corporation Commission
4. Documentation of taxation exemption by the State of Arizona
5. Copy of most recent agency annual budget report and management letter, or audited financial statement
6. City of Buckeye Vendor Number (Please see pg. 8 for additional information)
7. Board of Directors List
8. Applicants that received funding in previous years must submit closeout report (pg. 7) on previously awarded funds.



Applications due:
Friday, August 9, 2024 by 5 p.m.

MAIL OR DELIVER APPLICATIONS TO:

City of Buckeye, Mayor's Office
Attention: Christine Grundy, Assistant to the Mayor
623.349.6949 office
530 E. Monroe Ave.
Buckeye, Arizona 85326

ELECTRONIC SUBMISSIONS TO:

Christine Grundy
cgrundy@buckeyeaz.gov



buckeyeaz.gov

Next Steps:

Applications will be reviewed and scored using the evaluation criteria. Funding recommendations will be presented to City Council who will make the final funding allocations. Applicants are not expected to attend the Council meeting, although Council meetings are open to the public.

“Love and compassion are necessities, not luxuries. Without them, humanity cannot survive.”

-Dalai Lama XIV

