

**DELIVERY ORDER
REQUEST FOR PROPOSALS
FOR
JOC CONTRACT #'s 2020003 (.01 - .05)**

DORFP# 4

**MILLER ROAD
STRIPING AND PAVEMENT**

IN BUCKEYE ARIZONA

CONTACT PERSON

Pat Glasmann, Contracting Officer

Finance Department

623.349.6173

pglasmann@buckeyeaz.gov

SCHEDULE OF EVENTS

Date Issued DORFP: July 13, 2022

Last Day for Questions: August 2, 2022 no later than 5:00 p.m., MST

DORFP Due Date: August 18, 2022 no later than 3:00 p.m., MST

**DELIVERY ORDER RFP
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SECTION I – GENERAL INFORMATION

This Delivery Order Request for Proposal (DORFP) is provided to all contractors under the Job Order Contracts 2020003 - .01 through .05 for Road Construction Services (the “Contract”). Any awarded Delivery Order arising from this DORFP will be in strict conformance to the terms and conditions specified in the Contract.

This document will provide directions to those firms awarded the subject Job Order Contract and provide information to those Contractors on how to prepare and submit your price proposals, and how those proposals will be evaluated. Each of the Job Order Contractors will be asked to provide project costs and schedules.

Sealed Proposals will be submitted electronically **no later than 3:00 p.m., MST, on August 18, 2022** to pglasmann@buckeyeaz.gov.

Scope of Work:

Contractor to furnish all labor, materials and equipment for paving and striping on the north end of Miller Road and to provide lane for temporary traffic flow, as indicated in the drawings more particularly defined in Exhibit C.

Location of the Project Buckeye, Arizona

The budget for this Project is \$250,000.00

Due to the nature of this JOC DORFP, Proposals **will not** be opened publicly or read aloud by the City Clerk.

All contractors engaged in City of Buckeye construction shall be licensed in the State of Arizona.

The Delivery Order will be awarded to the JOC Contractor whose proposal is the lowest cost to the City.

After receiving all price proposals, the City will enter into a Delivery Order contract with the selected JOC Contractor. The final executed contract documents will include, by reference, the Job Order Contract, this Delivery Order Request for Proposal (DORFP), the successful proposer's price proposal, the results of any negotiations, additional contract language, and signature pages.

The successful proposer is expected to enter into the standard form of agreement for Delivery Order Services. The Delivery Order terms and conditions are included in your Job Order Contract and Specifications associated with this Delivery Order.

Any doubt as to the requirements of this DORFP, or any apparent omission or discrepancy should be submitted in writing to Pat Glasmann, Contracting Officer at pglasmann@buckeyeaz.gov. The City's representative will then determine the appropriate

action. If necessary, the City's representative will issue a written amendment to the DORFP. Oral statements or instructions shall not constitute an amendment to this DORFP.

END OF SECTION I

SECTION II – PROPOSAL SUBMISSION REQUIREMENTS

Proposals shall be emailed to pglasmann@buckeyeaz.gov on or before **3:00 p.m., MST, August 18, 2022**. No public disclosure will be made until after award of the contract.

Subject of email shall read: DORFP #4 – Miller Road Striping & Pavement

All documents required as part of the price proposal shall be completed, scanned as a .pdf, and added as an attachment to the email submittal. The .pdf shall have the title as the name of the company submitting the price proposal.

The Contractor assumes the responsibility for having the bid submitted on time via email to the address shown above. Any price proposal received after the Due Date and Time shall not be considered and will be returned to the Contractor. The Contractor assumes the risk of any delay in the electronic processing of the Contractor's email through both parties (Contractor and City) network. Contractors must allow adequate time to ensure that the emails are timely received by the City at the designated email address. All time referenced are Buckeye, Arizona local times. Contractors agree to accept the time and date that is recorded on the received email as the official time. Any emails submissions that are received at 3:01 p.m., MST or later on the scheduled due date will be considered late and therefore, returned to sender.

PROPOSAL: All price proposals must be submitted using the Proposal Submission sheets in Exhibit A.

You may withdraw your proposal at any time prior to the time and date set for closing. Proposals withdrawn after opening but prior to award may be withdrawn in accordance with the City of Buckeye Procurement Code.

The City reserves the right to conduct discussions with individual JOC Contractors, to accept revisions of proposals, and to negotiate price changes. During this discussion period, the City will not disclose any information derived from proposals submitted, or from discussions with other proposers. Once an award is made, the DORFP file and the proposals contained therein, are in the public record and will be disclosed upon request.

If you are submitting any information you consider proprietary, you must place it in a separate envelope and mark it "Proprietary Information". If the Chief Financial Officer agrees, this information will not be considered public information. The City Manager is the final authority as to the extent of material, which is considered proprietary or confidential. Pricing information cannot be considered proprietary.

Your proposal should be submitted in the format shown below. Proposals in any other format will be considered informal and may be rejected. Conditional proposals will not be considered. An individual authorized who executed the original JOC Contract must sign all proposals. Proposals that are not signed may be rejected.

The City reserves the right to reject any or all proposals or any part thereof, or to accept any proposal, or any part thereof, or to withhold the award and to waive or decline to waive irregularities in any proposal when it determines that it is in its best interest to do so. The City also reserves the right to hold all proposals for a period of 60 days after the closing date of this DORFP.

All JOC Contractors submitting a proposal shall be deemed to have read and understood all the terms, conditions and requirements in the specifications/scope of work.

All responses and accompanying documentation will become the property of the City at the time the proposals are received.

All formal inquiries or requests for significant or material clarification or interpretation, or notification to the City of errors or omissions relating to this DORFP must be directed, in writing to:

City of Buckeye
530 East Monroe Avenue
Buckeye, AZ 85326
Attn: Pat Glasmann
pglasmann@buckeyeaz.gov 623.349.6173

All questions must be submitted no later than 5:00 p.m., MST, August 2, 2022. The City believes that it can best maintain its reputation for treating all contractors in a fair, honest, and consistent manner by conducting solicitations in good faith and by granting competitors an equal opportunity to win an award. If you feel that we have fallen short of these goals, you may submit a protest pursuant to the Procurement Code of Buckeye.

END OF SECTION II

SECTION III - EVALUATION PROCESS

PROPOSAL: Proposals will be submitted using the PROPOSAL SUBMITTAL SHEETS in Exhibit A.

No electronic proposal will be reviewed unless accompanied by a scanned copy of the proposal guarantee of certified check, cashier's check, or surety bond on the form provided in Exhibit B, in the amount of ten percent (10%) of the proposed design and construction cost.

END SECTION III

EXHIBIT A
PROPOSAL SUBMISSION SHEETS

PROPOSAL SUBMISSION

City Project Name: **MILLER ROAD – STRIPING AND PAVEMENT ROADWAY IMPROVEMENTS**

Solicitation No: **DORFP # 4; JOC Contract 2020003 (.01 - .05)**

Date: _____

Proposal from: _____
(Name of Firm)

To: City of Buckeye, Finance Department

The following proposal is made for construction services for the City of Buckeye, Arizona, in accordance with Construction Documents. The undersigned certifies that the Construction Documents, as well as the proposed construction site and conditions affecting the Work have been carefully examined; that the amount and nature of the Work to be done is thoroughly understood; and that at no time will misunderstanding of the drawings, specifications, or conditions to be overcome be pleaded.

The undersigned certifies that he or his firm is currently licensed under the provisions of ARS Sections 32-1151 and 32-1169. The undersigned further certifies that he or his firm has a privilege license pursuant to ARS Section 42-5005.

The undersigned has/will execute the Job Order Contract Delivery Order if awarded the Contract. Any exceptions to the terms and conditions have been stated in writing and submitted on a separate sheet with this price proposal. The undersigned understands that any exceptions taken to the Construction Contract which are not accepted and/or approved by the City may be a basis for rejection of the Price Proposal as nonresponsive.

RECEIPT BY THE UNDERSIGNED OF THE FOLLOWING ADDENDA IS HEREBY ACKNOWLEDGED:

AMENDMENT NUMBER: _____ DATED: _____

AMENDMENT NUMBER: _____ DATED: _____

AMENDMENT NUMBER: _____ DATED: _____

PROPOSAL SUBMISSION

LUMP SUM PROPOSAL:

The undersigned proposes to complete all of the Work in accordance with said Construction Documents, plans, specification and all associated addenda for the lump sum of:

_____ Dollars (\$_____).

(Amount shall be shown in both words and figures. In case of discrepancy, the amount shown in words shall govern.)

<i>Striping and Pavement</i>					
Item No.	Item Description	Unit	Quantity	Price	Amount
1	STRIPING	LF	3,867	\$	\$
2	4" AC ON 10" ABC	SY	1,720	\$	\$
3	EDGE OF PAVEMENT	LF	1,282	\$	\$
4	SAW CUT	LF	1,367	\$	\$
5	15% CONTINGENCY (CONSTRUCTION PHASING, CONST ADMIN, TRAFFIC CONTROL, MOBILIZATION)	LS	1	\$	\$
TOTAL CONSTRUCTION COST					\$

Submitted by: _____
SIGNATURE: _____
NAME: _____
TITLE: _____
Principal Office: _____
Address: _____

Telephone: _____
Email Address: _____
DUNS or Cage No. _____

I, _____ being duly sworn deposes and says that he/she is the
_____ of _____ Contractor(s), and that answers to the
foregoing questions and all statements therein contained are true and correct.

Subscribed and sworn before me this ____ day of _____, 20__

Notary Public: _____

My Commission Expires: ____ day of _____, 20__

SIGNATURE: _____

**EXHIBIT B
SURETY BOND**

SURETY BOND

KNOW ALL MEN BY THESE PRESENTS, that we, the undersigned, _____

(Contractor's Name)

as Principal, and _____, as Surety, are hereby held and firmly bound into City of Buckeye as OWNER in the penal sum of _____ for the payment of which, well and truly to be made, we hereby jointly and severally bind ourselves, successors and assigns.

Signed this ____ day of _____, 20__.

The Condition of the above obligation is such that whereas the Principal has submitted a certain BID, attached hereto and hereby made a part hereof to enter into a contract in writing, for: **DORFP #4 JOC CONTRACT #2020003 (.01 - .05) MILLER ROAD – STRIPING AND PAVEMENT IMPROVEMENTS.**

Now, therefore, if the obligee accepts the proposal of the principal and the principal enters into a contract with the obligee in accordance with the terms of the proposal and gives the bonds and certificates of insurance as specified in the standard specifications with good and sufficient surety for the faithful performance of the contract and for the prompt payment of labor and materials furnished in the prosecution of the contract, or in the event of the failure of the principal to enter into the contract and give the bonds and certificates of insurance, if the principal pays to the obligee the difference not to exceed the penalty of the bond between the amount specified in the proposal and such larger amount for which the obligee may in good faith contract with another party to perform the work covered by the proposal then this obligation is void. Otherwise it remains in full force and effect provided, however, that this bond is executed pursuant to the provisions of § 34-201, Arizona Revised Statutes, and all liabilities on this bond shall be determined in accordance with the provisions of the section to the extent as if it were copied at length herein.

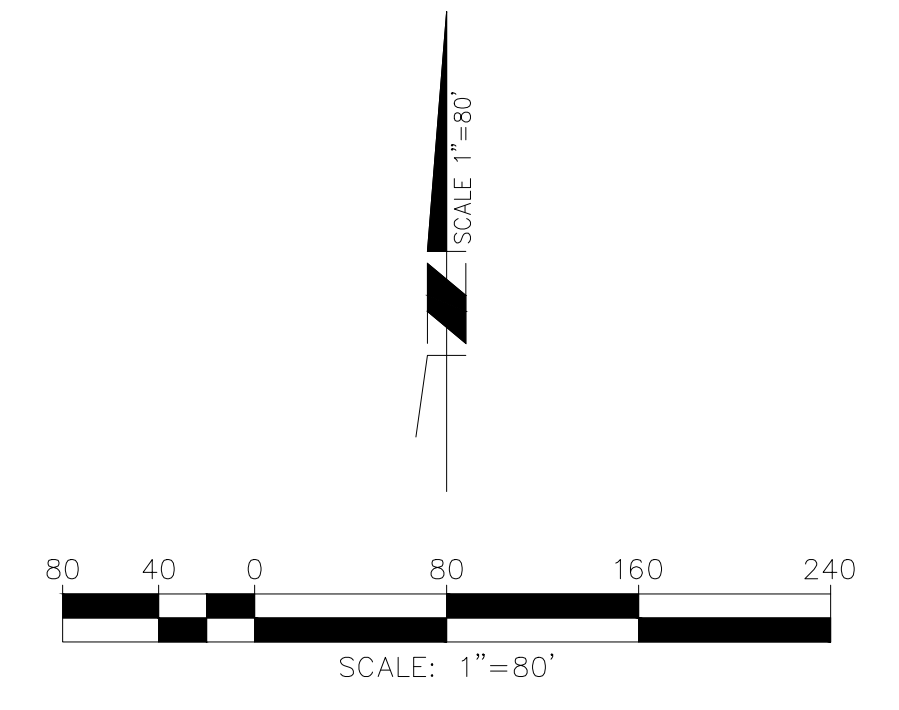
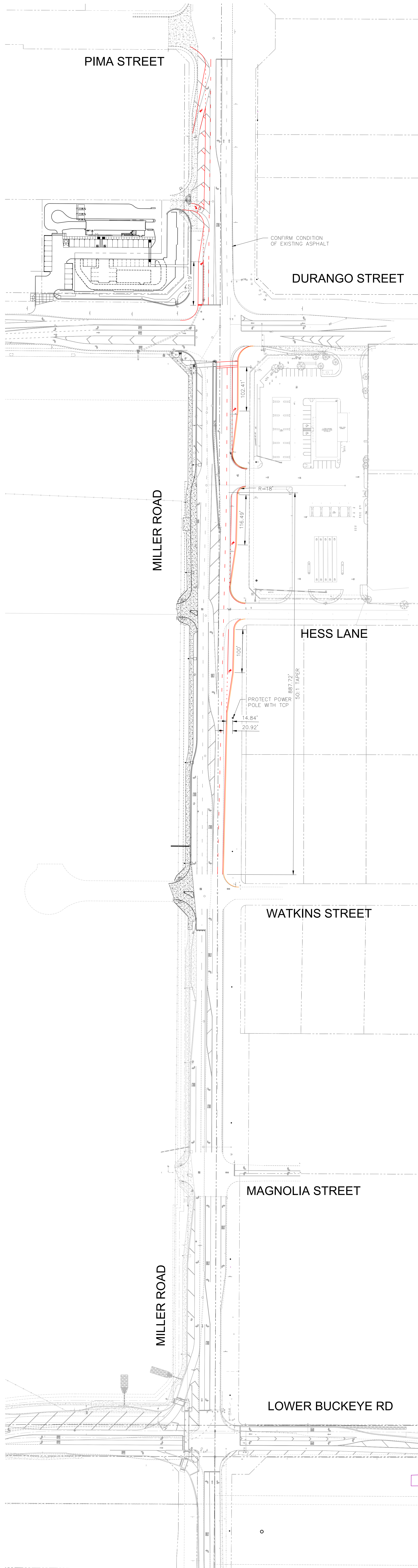
IN WITNESS WHEREOF, the Principal and the Surety have hereunto set their hands and seals, and such of them as are corporations have caused their corporate seals to be hereto affixed and these presents to be signed by their proper officers, the day and year first set forth above.

(Principal) (L.S.)

(Name of Surety)

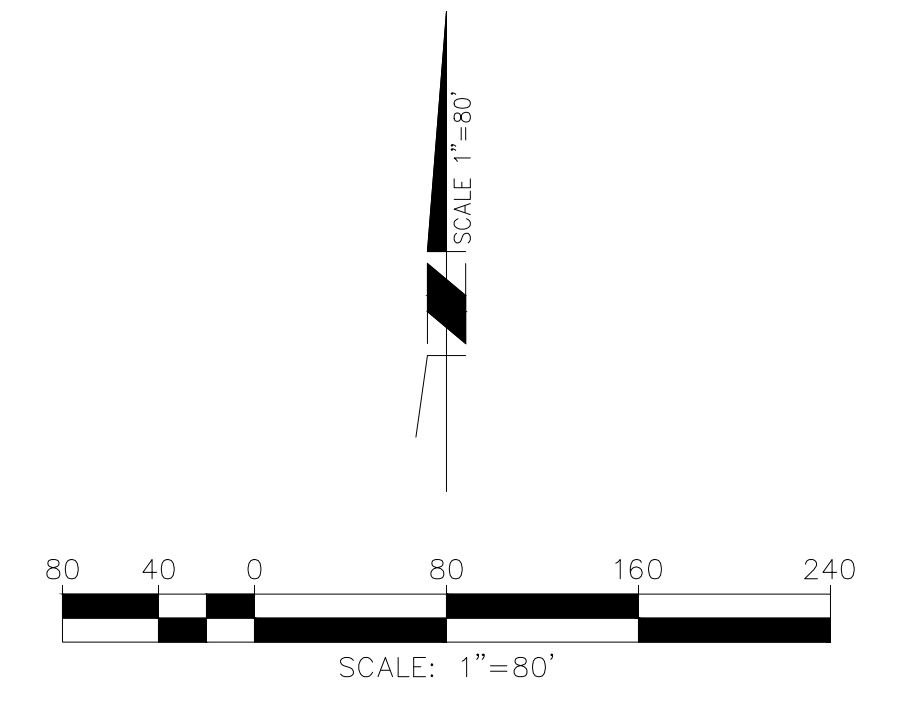
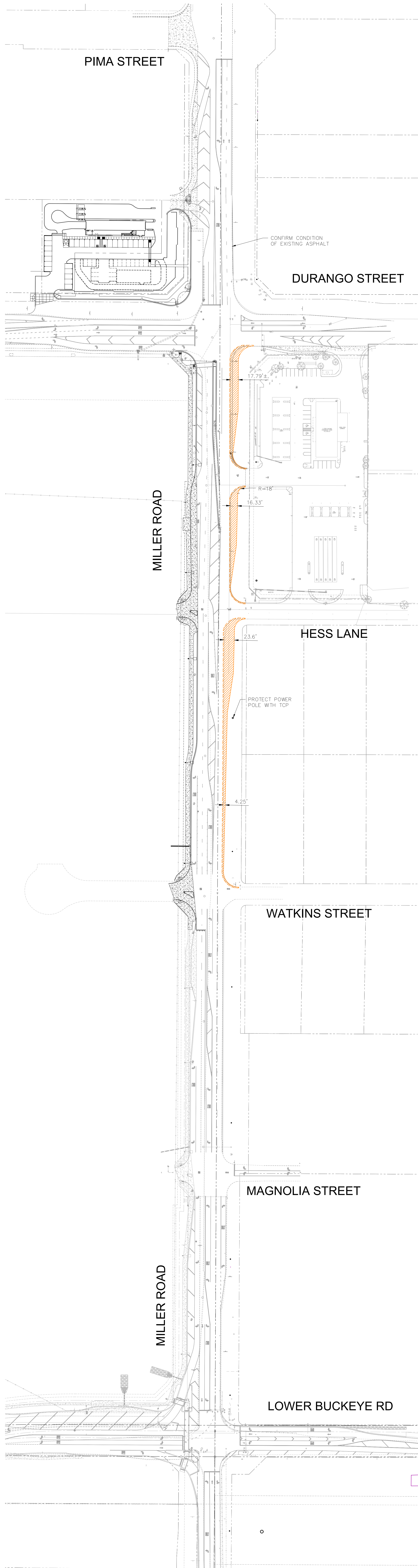
By: _____
(Signature)

**EXHIBIT C
PLANS**



MILLER ROAD LOWER BUCKEYE RD TO PIMA ST

STRIPING QUANTITIES
WHITE STRIPE 4" EQUIVALENT = 3,867 LF



MILLER ROAD LOWER BUCKEYE RD TO PIMA ST

PAVING QUANTITIES
 4" AC ON 10" ABC = 1,720 SF
 EDGE OF PAVEMENT = 1,282 LF
 SAWCUT = 1,367 LF

LEGEND
 NEW 4" AC ON 10" ABC