



**CITY OF BUCKEYE  
SPECIAL EVENT LIQUOR LICENSE APPLICATION**

The City of Buckeye City Clerk’s Office must receive this application **30 days** in advance of any special event that will be serving liquor. The Clerk’s Office must also receive the *original* Arizona Department of Liquor Licenses and Control Application for Special Event License. The State application is available at [www.azliquor.gov](http://www.azliquor.gov)

Name of Applicant: \_\_\_\_\_

\*Must be an Officer\Member of the Non-Profit Entity

Applicant Mailing Address: \_\_\_\_\_

Applicant home/cell phone: \_\_\_\_\_ Business phone: \_\_\_\_\_

Applicant email address: \_\_\_\_\_

Special Event Name: \_\_\_\_\_

Name of Non-Profit Organization, Candidate or Political Party\Government Entity:

\_\_\_\_\_  
\*Applicant must be a member of a qualifying nonprofit organization, political party, or Government entity and authorized by an Officer, Director, or Chairperson of the Organization per Arizona Department of Liquor Licenses and Control

Date(s) of Event: \_\_\_\_\_

Event Location Name: \_\_\_\_\_

Location of Event: \_\_\_\_\_

Please submit completed applications by mail to: Lucinda Aja, City Clerk  
City Clerk’s Office  
530 East Monroe Avenue  
Buckeye, AZ 85326

Or by email to: [cityclerk@buckeyeaz.gov](mailto:cityclerk@buckeyeaz.gov)

NOTE: If your event involves the use of or has an impact on public property, you may also be required to complete and submit to the Community Services Department a Special Event Permit Application. You may find additional information regarding the Special Event Permit Application here: <https://www.buckeyeaz.gov/community/residents/events-in-buckeye/special-event-permit/special-event-permit-application>

For more information, please read [A.R.S. § 4-203.02: Special event licenses; rules](#)