

CURRENTLY ENROLLED SPRING BREAK CAMP – INCA ELEMENTARY

Fee Attendance Contract



This form must be completed and submitted with the registration form.

I hereby agree to accept full responsibility for payment of all registration and miscellaneous fees required for my child/children to attend the City of Buckeye Spring Break Camp Program.

Participant's Name: _____

School attending: _____ Grade: _____

Legal Guardian 1: _____ Legal Guardian 2: _____

	MON	TUES	WED	THURS	FRI	Cost times # days	Weekly Fee
Please "X" ALL DAYS ATTENDING						\$25 per day or \$100 per week	

- _____ I understand that the entire contracted fee is due at time of registration, regardless of holidays or absences. Refunds or credits will not be given for days missed.

- _____ I also understand that a late pick-up fee will be assessed at the rate of \$15 for every fifteen minutes past p.m. (i.e. 1-15 minutes, \$15, 15-30 minutes, \$30, etc.)

- WITHDRAWAL / CHANGE POLICY (Change of Contracts)**
- _____ It is the City of Buckeye's policy that prior notice is required to terminate or change enrollment in the program. If for any reason you decide to change or drop your child's enrollment from the program, notification must be made by **Friday in writing** for the following week online to release you from your current contract. Changes in contract must be made electronically by emailing recreation@buckeyeaz.gov or at www.buckeyeaz.gov/rec.

- _____ I understand that if my child attends days that I have not contracted to attend, an additional \$5 per day/child fee will be added to my bill.

- _____ I understand that there are **NO REFUNDS OR CREDITS FOR ABSENCE, ILLNESS, OR SUSPENSIONS** during the Spring Break Camp Program.

- _____ I would like my child to attend the following field trip during this camp: Phoenix Zoo– Wednesday, March 15, 2023.

- _____ I would like my child to attend the following field trip during this camp: Skyline– Friday, March 17, 2023

AUTO PAY* – if you are currently enrolled in automatic payments and would like your Spring Break attendance to be withdrawn from your auto pay card please initial here to give your consent: _____

Parent /Guardian Signature: _____

Date: _____



SPRING BREAK CAMP

Discipline Policy

To ensure the safety of all participants and staff, the City of Buckeye staff will implement an assertive discipline program. Children involved in our program are expected to follow the rules and direction of the Spring Break Camp site staff. The following are guidelines used when disciplinary action becomes necessary due to unacceptable behavior.

1. Warning for specific unacceptable behavior.
2. Separation from group with a warning of future consequences for repeated behavior.
3. Separation from group with a warning and write-up for repeated behavior.
4. Separation from group with a call to parent or guardian and a write-up.
5. Parent/Guardian conference to discuss corrective action and consequences for future incidents.
6. Suspension. 1 to 2 scheduled days from the program and /or the remainder of the day.
(NO REFUND FOR SUSPENSION OR EARLY PICK-UPS ON SCHEDULED DAYS).
7. Repeated aggressive / inappropriate behavior with 3-5 suspensions will result in removal from program with approval from Recreation Coordinator and Supervisor.

Some actions will result in an automatic suspension or dismissal from the program. Parents / Guardians will be contacted immediately to pick-up their child from the program. The participant will be suspended for the following day(s) and/or dismissed from the program. The following are actions that will result in automatic suspension or dismissal.

1. Showing extreme disrespect or disruption (abusive language).
2. Damaging the recreation site (school or bus) or supplies or stealing property.
3. Endangering another child or staff verbally (threats) or physically (hitting, spitting, biting, throwing objects, etc.).

The City of Buckeye Community Services Department reserves the rights to withdraw a participant from the program if all discipline options have been exhausted and/or demonstration of extreme behavior that may put participants and staff in danger (i.e. verbal or physical actions including fighting, threats).

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I have read the "Spring Break Camp Discipline Policy" and fully understand the process to be used for discipline issues.

Participant Name

Parent/Guardian Signature

Date

We often post pictures/videos to our City of Buckeye social media pages. If your child can NOT be photographed or videotaped please initial here: _____