



Buckeye Public Library System  
**Bookmobile Stop  
Request Form**

Date \_\_\_\_\_

Please complete this form to be considered for an ongoing or 1-time Bookmobile Stop.

Type of Bookmobile scheduled stop (reviewed annually)

1-time stop       Ongoing

Name of organization making request: \_\_\_\_\_

Primary contact \_\_\_\_\_

Phone \_\_\_\_\_ E-mail \_\_\_\_\_

Address of proposed stop \_\_\_\_\_

Estimated number of potential Bookmobile users \_\_\_\_\_

Preferred day of week (circle) M T W TH F S      Saturday for special  
event requests only

Preferred time of day (circle) Morning      Afternoon

We are willing to use our marketing outlets to inform our community of Bookmobile stops

**The Bookmobile is 30 feet long and 8.5 feet wide (5 parking spaces to maneuver).**

Does your site have sufficient room for it to safely maneuver? (circle)      YES      NO

Are you willing to reserve a dedicated space for the Bookmobile? (circle)      YES      NO

\*Please provide photo of site

**What age level(s) do you expect the Bookmobile will serve at this stop?**

\_\_Preschool    \_\_Children    \_\_Teens    \_\_Adults    \_\_Seniors    \_\_Families    \_\_School

Other (please list) \_\_\_\_\_

**The proposed location has:**

\_\_Space that is open and accessible to the general public and the Bookmobile

**Describe:**

\_\_Restrooms for Bookmobile Staff      \_\_Restrooms for Bookmobile Customers (optional)

**Comments or questions?**

**Return by emailing back to:** library@buckeyeaz.gov Attn: Bookmobile

Adopted: 12/5/2023